



**Planning and Zoning Committee  
Wednesday, March 4<sup>th</sup> - 7:00pm  
City Office Council Chambers**

1. Call to Order and Pledge of Allegiance – Meeting was called to order at 7:16 by Vice Chair De Boer. All stood for the Pledge of Allegiance.  
Present: Harrison DeBoer, Alan Albrecht, Cal LaRose, Sarah Sheets – via Zoom  
Absent: Hunter Pederson, Sheldon Mathews  
Staff Present: Zoning Administrator Amy Soeffker, City Clerk Diane Hatlestad  
Guests Present: Ulhas Kilkarni via Zoom
2. Swearing in of Cal LaRose – LaRose was sworn in by De Boer.
3. Approval of Agenda
  - a. March 4, 2026- Motion by LaRose to approve the agenda, seconded by Sheets. Motion carried.
4. Approve the Minutes
  - a. February 4, 2026 – Motion by De Boer to approve the minutes, seconded by Albrecht. Motion carried.
5. New Business
  - a. Fence – 110 Henry (no permit application on file) – Hatlestad reported that a resident approached the city about the fences that went up, Hatlestad realized there was no permit applied for or obtained. Consensus fo the Committee to have the City Clerk call the resident and ask them to apply for a permit.
  - b. Fence – 360 McGrann (no permit application on file) - Hatlestad reported that a resident approached the city about the fences that went up, Hatlestad realized there was no permit applied for or obtained. Consensus fo the Committee to have the City Clerk call the resident and ask them to apply for a permit.
  - c. Approve/Deny 2025 Annual Report – Motion by De Boer to approve the 2025 Annual Report, seconded by Albrecht. Motion carried.
  - d. Discussion on using LMC ordinances to replace City Ordinances. (Councilmember De Boer) – De Boer recommended that the Ordinance go back to CPIC for review.
6. Old Business
  - a. **330 McGrann Street - Jacob Krebs** – Tabled from February 4<sup>th</sup> meeting. Request for information regarding green space requirements for additional accessory structure (shed)

City Ordinance - For the R-2 (Multiple Family Residence District), the green space requirement is determined by the Maximum Lot Coverage regulations:

Maximum Lot Coverage:

- For lots over 7,500 square feet: 35 percent maximum coverage
- For lots 7,500 square feet or less: 40 percent maximum coverage

The Resident failed to show for the meeting.

- b. Zoning Code – CPIC will consider the Minnesota Basic Code. Max cost to the City to use the LMC MN Basic Code would be \$10,000.
  - c. Subdivision Ordinance - draft attached – Like the Zoning Code, this will also go back to CPIC as they review the Minnesota Basic Code.
  - d. Sharda Enclave update – Kilkarni stated that he was planning to build on two lots but need to talk to a builder. Developer is also still looking for financing.
  - e. Wide Open Marine update – Soeffker reported that the business plans to close on the property and begin building in mid-April.
  - f. Orderly Annexation update – Townships are open to the idea of orderly annexation. Soeffker will find example and reach out to Attorney Janssen.
7. Other/Updates
8. Adjournment – Motion by De Boer to adjourn the meeting at 8:18 pm, seconded by Sheets. Motion carried.

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P&Z Administrator Amy Soeffker

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Vice Chair Harrison De Boer

**Next meeting: April 1<sup>st</sup> at 7pm**