



Planning and Zoning Meeting with CPIC members
Wednesday, December 3, 2025, 7:00pm
City Office Council Chambers

1. Call to Order – Meeting was called to order at 7pm by Chair Hunter Pederson.
Present: Hunter Pederson, Harrison De Boer, Sarah Sheets, Alan Albrecht, Sheldon Mathews
Absent: none
Staff Present: P&Z Administrator Amy Soeffker
Guests Present: none
2. Pledge of Allegiance – All stood for the Pledge of Allegiance.
3. Approve Agenda
 - December 3, 2025 – Motion by De Boer to approve the December 3rd agenda, seconded by Sheets. Motion carried.
4. Approve the Minutes
 - November 5, 2025 – Motion by Pederson to approve the November 5th minutes, seconded by Albrecht. Motion carried.
5. New Business
 - a. Final review of updated Zoning Code/recommend moving forward to Attorney Janssen – Motion by Sheets to move the Zoning Code to Attorney Janssen for review, seconded by De Boer. Motion carried.
 - b. Review of proposed Subdivision Ordinance (Tabled from November 5th meeting) – Motion from Pederson to update the city administrator language to zoning administrator and move the proposed Subdivisions Ordinance to Attorney Janssen for review, seconded by Sheets. Motion carried.
 - c. 330 McGrann – Homeowner did not attend the meeting.
6. Old Business
 - a. Sharda Enclave update -none
 - b. Wide Open Marine update - none
 - c. Update on meeting with Townships regarding orderly annexation (Sarah Sheets and Albrecht) – Sheets and Albrecht met with Washington Lake Township on November 10th and will meet with Green Isle Township on December 8th. Albrecht stated that the meeting with Washington Lake went well and that they were receptive to orderly annexation.

7. Other/Updates
 - a. Safe Streets and Roads for All Funding update – none
 - b. MnDOT District 7 Local Partnership Funding – LOI submitted.
 - c. Transportation Alternatives program - LOI submitted.
 - d. January meeting – **hold Thursday, January 15th at 7pm for possible first P&Z meeting**, if there is enough for an agenda.
8. Adjournment – Motion by Pederson to adjourn the meeting at 7:30 pm, seconded by Sheets. Motion carried.

P&Z Administrator Amy Soeffker

Chair Hunter Pederson