

## Comprehensive Plan Implementation Committee Meeting Minutes

Tuesday, January 20, 2026, 7:00 PM

City Office Council Chambers

1. Call Meeting to Order and Pledge of Allegiance – Meeting was called to order at 7:00 by EDA Director Amy Soeffker. All stood for the Pledge of Allegiance.

Present: Denise Schuft, Danielle De Boer, Harrison De Boer, Hunter Pederson

### 2. Election of Officers

- Chair – Motion by Danielle De Boer to elect Harrison De Boer, seconded by Schuft. Motion carried.
- Vice Chair – Motion by Danielle De Boer to elect Hunter Pederson, seconded by Schuft. Motion carried.
- Secretary – Motion by Schuft to election Amy Soeffker as Secretary, seconded by Danielle De Boer. Motion carried.

3. Approve/deny January 20, 2026, agenda – Motion by Schuft to approve the agenda, seconded by Harrison De Boer. Motion carried.

4. Approve/deny December 16, 2025, minutes – Motion by Schuft to approve the minutes, seconded by Danielle De Boer. Motion carried.

### 5. Monthly Reports/Updates:

- Staff Report – Soeffker provided an update on the status of the LPP and TA grant application.

### 6. Old Business

- Update on Zoning Code – Waiting for feedback from Attorney Janssen. Committee would prefer it come back to CPIC before being reviewed by P&Z.

### 7. New Business

- **Review Parks Board Survey** (Hunter Pederson) – The committee reviewed the survey questions and suggested map of the parks and trails be included.
- **Codification of the City Ordinances** - Review Phil Mangis draft (Harrison De Boer) Harrison De Boer has been working on and will share a link with the rest of the group.

- **Data Centers Research** - Discussion by Pederson and Harrison De Boer – Concerns about water supply and power supply. Consensus to have data centers as a CUP. (The committee suggested that the city also consider an energy policy.)
- Review of 2026 Goals
  - CIP - Update from ABDO
  - Public outreach – Newsletters – Sam LaRose would like to see all committees have it as a standing agenda item to provide her with some agenda items, otherwise she is willing to continue writing the newsletter.
  - Parks and Rec Master Plan - Parks Board coordination- Pending survey results. Mayor Sheets has replaced Hunter Pederson on the Park Board.
  - Business Expansion Program - EDA
  - Housing Plan - EDA
  - Downtown Revitalization Plan - EDA
  - Codification of the City Ordinances

8. Board and Committee Comments - None

9. Adjournment – Motion by Pederson to adjourn the meeting at 8:15 pm, seconded by Schuft. Motion carried.

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Secretary Amy Soeffke

Chair Harrison De Boer

**Upcoming Meetings:**

CPIC, Tuesday, February 18th at 7:00 PM