



Planning and Zoning Meeting Minutes
Wednesday, June 4th, 2025 -7:00pm
City Office Council Chambers

1. Call to Order – Meeting was called to order at 7pm by Chair Pederson.

Present: Sarah Sheets, Al Albrecht, Hunter Pederson, Harrison Be Boer

Absent: Sheldon Mathews

Staff Present: P&Z Administrator Amy Soeffker, City Clerk Diane Hatlestad

2. Pledge of Allegiance - All stood for the Pledge of Allegiance.
3. Swearing in of Commissioner Sheldon Mathews – Mathews was not present.
4. Approve Agenda
 - June 4, 2025 – Motion by Pederson to approve the agenda, seconded by De Boer. Motion carried.
5. Approve the Minutes
 - March 5, 2025 – Motion by Pederson to approve the March 5th minutes, seconded by Albrecht. Motion carried.
 - April 2, 2025 – Motion by De Boer to approve the April 2nd minutes, seconded by Sheets. Motion carried.
6. New Business
 - a. Safe Streets and Roads for All Funding – Soeffker outlined and reviewed the status of the grant application with the Commissioners.
 - b. Appointing P&Z representative and schedule to attend township (Green Isle and Washington Lake) meetings to discuss orderly annexation – Discussion on moving forward with plans for orderly annexation. Sheets and Albrecht volunteered to attend the Township meetings to begin very preliminary discussions.
7. Old Business
 - a. Sharda Enclave update- Soeffker provided an update on the status of the TIF reporting that the TIF Plan and Development Agreement will be on the June 10th City Council agenda.

b. Wide Open Marine update – Soeffker reported that EDA is working with the buyer’s lender and the City Attorney on the Development Agreement. Once the Purchase Agreement and Development Agreement are finalized and signed, and the buyer has closed on the land, then the buyer will be able to apply for permits. P&Z will schedule their next meeting around Wide-Open Marine permits.

c. 2025 Goals

- Meet with the townships to begin orderly annexation discussions
- Work with businesses on zoning instead of against
- Work to bring more members to the Planning and Zoning Commission

8. Other/Updates – Consensus not to meet July 3rd, but plan our next meeting around Wide Open Marine permitting process.

Soeffker to let Michael Piotter know to remove the meeting from the calendar.

9. Adjournment – Motion by Pederson to adjourn the meeting at 7:39 pm, seconded by De Boer. Motion carried.

P&Z Administrator Amy Soeffker

P&Z Chair Hunter Pederson