



Comprehensive Plan Implementation Committee Minutes
Thursday, July 15th, 2025 7:00pm
City Office Council Chambers

1. Call to Order – Meeting was called to order at 7:02 pm by Chair Harrison De Boer.

Present: Hunter Pederson, Harrison De Boer, Shane Sheets, Danielle De Boer.

Absent: Denise Schuft

Staff Present: Consultant Amy Soeffker

2. Pledge of Allegiance – All stood for the Pledge of Allegiance.

3. Approve Agenda

- July 15, 2025 – Motion by Pederson to approve the agenda, seconded by Danielle De Boer. Motion carried.

4. Approve the Minutes

- May 20, 2025 (Joint with Parks) – Motion by Harrison De Boer to approve, seconded by Danielle De Boer. Motion carried. Pederson abstained.
- June 17, 2025 – Motion by Harrison De Boer to approve the June 17th minutes, seconded by Danielle De Boer. Motion carried. Sheets abstained.

5. New Business

- a. Foster Building – informational only – Soeffker and Sheets provided information on the EDA/Council request to have the Foster building inspected by Building Official Darin Haslip.

6. Old Business

- a. Review Zoning Ordinance updates on Google Drive – The Committee reviewed the following:

Section 1 – Updated wording

Section 2 – Formatting changes, struck a few terms, viewing triangle, added parcel and plat

Section 3 – Remove Shoreland Overlay district, not specified in section.

Section 4 – Updated language.

Section 5/Section 14 – Discussed language on what is prohibited, discussion on shouses. It should not exceed 50% of the total land space. Accessory Structures - Storage units may not be used for living in. Something to think about – new built shouses or conversion. Sheets handed out some information on barndominiums/shouses.

- b. Hunter Pederson to provide a copy of the City's CIP (tabled from previous meetings)- Pederson and Sheets stated that some of the items added to the new CIP included: repairs to city hall, tails, basement at city hall, streets, equipment, other city buildings, annexation costs, audio/video equipment. Pederson to bring up ice rink at budget meeting.
- 7. Other/Updates
 - a. Website updates – Need to update city council email addresses. Update FAQ section.
 - b. Safe Streets and Roads for All grant update – September notification
 - c. Next agenda - Parks committee park rules. Continue with Zoning updates.
- 8. Adjournment – Motion by Pederson to adjourn the meeting at 8:09 pm, seconded by Danielle De Boer. Motion carried.

Secretary Amy Soeffker

Chair Harrison De Boer