



**Comprehensive Plan Implementation Committee**  
**Tuesday, April 15<sup>th</sup> -7:00pm**  
**City Office Council Chambers**

1. Call to Order – Meeting was called to order at 7pm by Chair Harrison De Boer.

Present: Harrison De Boer, Danelle De Boer, Shane Sheets, Denise Schuft, Hunter Pederson  
Staff Present: Consultant Amy Soeffker

2. Pledge of Allegiance – All stood for the Pledge of Allegiance.

3. Approve Agenda

- April 15, 2025 – Motion by Harrison De Boer to approve the agenda, seconded by Schuft. Motion carried.

4. Approve the Minutes

- March 18, 2025 – Motion by Danielle De Boer to approve the minutes, seconded by Harrison De Boer. Motion carried. Schuft abstained.

5. New Business

- a. Review/Discussion of Zoning Code – living in a camper – Discussion on request by resident to reside in a camper on their lot while their house is repaired. Motion by Danielle De Boer to send to Council for special approval to allow it within a reasonable timeframe. Motion carried. Sheets arrived at the meeting at 7:20 pm and provided more information on the situation. City has letter prepared to send to resident. City does not want to set a precedent for residents living in campers and trailers. Motion by Danielle De Boer to rescind her prior motion, seconded by Schuft. Motion carries. Harrison De Boer will look at other cities to see how they address this situation.

6. Old Business

- a. Review Zoning Ordinance for and land use regulations to ensure compliance with comprehensive plan – committee to review Parks District language change to Public/Institutional (telecommunications tower and base)/consistency in height limits throughout. Soeffker cleaned up the existing Zoning Code and emailed out a Word document for committee to work off of.

Danielle De Boer went over sections R-1 and R-2 of the zoning code and the group recommended changes that should go into the public institutional district. Danielle De Boer will share notes with

Harrison De Boer who will make changes for the committee to review at the next meeting. The Zoning Code is now available as a shared Google Doc so committee members can make edits. Harrison De Boer to turn on track changes.

Motion Harrison De Boer to table 6. a. Public/Institutional District through 7. a. to the next meeting, seconded by Pederson. Motion carried.

- b. Hunter Pederson to provide a copy of the City's CIP (tabled from March 18 meeting)
- c. Project for the SMIF Paint the Town grant.
- d. Joint meeting with Parks Board May 20<sup>th</sup> at 7pm

7. Other/Updates

- a. Website updates

8. Adjournment – Motion by Harrison De Boer to adjourn the meeting at 8:27 pm, seconded by Pederson. Motion carried.

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Secretary Amy Soeffker

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Chair Harrison De Boer