



**Planning and Zoning Committee Organizational Meeting
Wednesday, February 5th -7:00pm
City Office Council Chambers**

***** Photos for the website will be taken before the meeting.

1. Call to Order – Meeting was called to order at 7:00 pm by Soeffker.
2. Pledge of Allegiance - All stood for the Pledge of Allegiance.
Present: Hunter Pederson, Sarah Sheets, Schawn Lindquist, Alan Albrecht, Harrison De Boer
Staff Present: P&Z Administrator Amy Soeffker, City Clerk Diane Hatlestad
Guests Present: Mayor Shane Sheets

Swearing in of Harrison De Boer
3. Election of Officers
 - I. Chair – Motion by Schwan Lindquist to elect Hunter Pederson as Chair, seconded by Sheets.
Motion carried.
 - II. Vice Chair – Motion by Sarah Sheets to elect Sarah Sheets as Vice Chair, seconded by Lindquist.
Motion carried.
 - III. Secretary – Motion by De Boer to elect Amy Soeffker as Secretary, seconded by Lindquist.
Motion carried.
4. Approve Agenda
 - February 5, 2025 – Motion by Lindquist to approve the agenda, seconded by Albrecht. Motion carried.
5. Approve the Minutes
 - December 4, 2024– Motion by Lindquist to approve the minutes, seconded by Albrecht. De Boer abstained. Motion carried.
6. New Business
 - a.
7. Old Business

- a. Hand out copies of the Comprehensive Plan
 - b. 2025 Goals
 - Meet with the townships to begin orderly annexation discussions
 - Work with businesses on zoning instead of against
 - Work to bring more members to the Planning and Zoning Commission
8. Other/Updates
- a. Joint meeting with EDA – Tentative meeting scheduled for April.
 - b. Question by Lindquist about semis parking on the street. Hatlestad is addressing the issue.
9. Adjournment – Motion by Lindquist to adjourn the meeting at 7:24 pm, seconded by Sheets. Motion carried.

P&Z Administrator Amy Soeffker

P&Z Chair Hunter Pederson