

# TREE CITY USA® APPLICATION

Select one:  First Time Applicant OR  Recertification



TREE CITY USA status is awarded for work completed by the community during the calendar year. Please contact your State Urban Forestry Coordinator for your state's deadline, mailing address and any additional information required by your state. The common deadline is December 31 but can vary by state. Completed applications with attachments can be mailed to your State Urban Forestry Coordinator. All fields below are required to be filled out for your application to be approved.

## Community Information

Community Name (as it should appear on recognition materials) \_\_\_\_\_

Community Website \_\_\_\_\_

## Mayor or Equivalent

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Professional Title \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number (ex. 402-473-9553) \_\_\_\_\_

## City Forestry Contact: Person who is responsible for completing and answering questions about this application.

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Professional Title \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number (ex. 402-473-9553) \_\_\_\_\_

## Standard 1: Tree Board or Department

Frequency of Tree Board Meetings:  Weekly  Bi weekly  Monthly  Quarterly  Semiannually  Annually

**Chairperson:** If your city or town has a Tree Board, list your chairperson or head board member. If your city or town doesn't have a Tree Board, list your city department or manager.

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Professional Title \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number (ex. 402-473-9553) \_\_\_\_\_

## Other Tree Board Members or Staff

Full Name \_\_\_\_\_ Email Address \_\_\_\_\_

Full Name \_\_\_\_\_ Email Address \_\_\_\_\_

Full Name \_\_\_\_\_ Email Address \_\_\_\_\_

Full Name \_\_\_\_\_ Email Address \_\_\_\_\_

*If additional Tree Board members are needed, please attach.*

**OVER**

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## Standard ②: A Community Tree Ordinance

Date Current Tree Ordinance was established \_\_\_\_\_

**NEW Applicants (required):**  Current ordinance is attached.      **RECERTIFICATIONS:**  Our ordinance as last submitted is unchanged and still in effect.  
 Our ordinance has been changed. The new version is attached.

## Standard ③: A Community Forestry Program with an Annual Budget of at Least \$2 per capita

<b>Community Population</b> _____	To review program standards and application resources, visit <a href="http://arborday.org/treecity">arborday.org/treecity</a> .
Tree Planting and Initial Care .....	\$ _____
Tree Maintenance .....	\$ _____
Tree Removal .....	\$ _____
Management .....	\$ _____
Utility Line Clearance .....	\$ _____
Volunteer Time (in hours) .....	_____ <b>Hours</b>
Other (please explain) _____	\$ _____
<b>Total Community Forestry Expenditures</b> .....	\$ _____

*Please attach Annual Work plan (if required by your state) and supporting budget documents.*

Trees Planted \_\_\_\_\_ Trees Pruned \_\_\_\_\_ Trees Removed \_\_\_\_\_

## Standard ④: Arbor Day Observance and Proclamation

Date of observation \_\_\_\_\_

Proof of Arbor Day event is attached (activities, photos, and/or news coverage).     Signed Arbor Day Proclamation is attached.

<b>Mayor or Equivalent Signature</b>	<b>Title</b>	<b>Date</b>
<h3 style="margin: 0;">Application Certification To Be Completed By The State Forester:</h3> <p><b>Community:</b> _____</p> <p>The above named community has made formal application to this office. I am pleased to advise you that we reviewed the application and have concluded that, based on the information contained therein, said community is eligible to be certified as a Tree City USA community, having in my opinion met the four standards required for recognition.</p>		
<b>State Forester Signature</b>	<b>Title</b>	<b>Date</b>

Mail completed application with requested attachments to your state forester no later than December 31 (unless your state has instituted a different deadline.)