



Planning and Zoning Committee Meeting Minutes
Wednesday, September 11, 2024 -7:00pm
City Hall

1. Call to Order – Vice Chair Lindquist called the meeting to order at 7pm.

Present: Schawn Lindquist, Alan Albrecht, Hunter Pederson, Sarah Sheets

Absent: Shane Sheets

Staff Present: P&Z Administrator Amy Soeffker, City Engineer Bryan Petzel, City Clerk Diane Hatlestad

Guests Present: Vladimir Sivaver, Rafad Mojen Ulhas Kulkarni, Ken Stockman, Sheldon Mathews, Michelle Mathews, Pete Buckentine, Diane Buckentine, Tim Spletzer, Dan Shaughnessy, Shane Wynkoop, Vic Schwich, Brent Gale via Zoom

2. Pledge of Allegiance – All stood for the Pledge of Allegiance.

3. **7 PM - Public Hearing for Proposed Preliminary Plat** – Public hearing was opened at 7:01 by Vice Chair Lindquist.

Soeffker reviewed the email, phone and in-person questions received for Clerk Hatlestad. City Engineer Petzel address the questions.

Shane Wynkoop asked about the proposed trail. Received answer that it would be in the front right of way, 8 feet wide.

Dan Shaughnessy asked about the schedule and lot sizes. No schedule available yet.

Pete Buckentine asked about size of city sewer and if it would still go to Arlington. Petzel reported that Lake Erin development has its own lift station.

Ken Stockman asked if it would connect to Gloria Dr. and width of streets, and asked about room for snow. Shada Enclave team members Rafael Mojden stated they would address that before the next meeting.

After some discussion with developer Uhlhass Kulkarni and city engineer Bryan Petzel Lindquist closed the hearing at 7:18 pm hearing no more questions from the public.

4. Approve Agenda – **Soeffker requested to add review of engineer recommendations.**
 - September 7, 2024 – Motion by Lindquist to approve the agenda as amended, seconded by Pederson. Motion carried.
5. Approve the Minutes

- June 5, 2024 – Motion by Lindquist to approve the June 5 minutes, seconded by Albrecht. Motion carried. Sarah Sheets abstained.
- August 7, 2024 – Motion by Lindquist to approve the August 7 minutes, seconded by Pederson. Motion carried.

6. New Business

Recommendations by City Engineer – Engineer Bryan Petzel reviewed his memo and recommendations/requirements from the developer to approve the final plat.

- a. Approve/Deny Resolution #2024-21 A RESOLUTION RECOMMENDING APPROVAL OF A PRELIMINARY PLAT FOR LAKE ERIN ESTATES, OUTLOT E – Motion by Lindquist to approve Resolution 2024-21, seconded by Sarah Sheets. Roll call vote: Lindquist, Sarah Sheets, Albrecht, and Pederson all voted in favor. None against. Shane Sheets was absent.
- b. Discussion with Sheldon Mathews on Shouse – Sheldon Matthews asked if he could be allowed to put up a shouse on 34.0005.000. He would like to know if the city will allow before requesting to rezone. Lindquist responded that the P&Z Board members needed more time to research it would have an answer next time.

7. Old Business

- a. Dog Park – none

8. Other/Updates

- a. Comp Plan update (Master Trails Plan) – Soeffker reported that the comp plan committee is working with ISG on the Master Trails Plan, next meeting will be September 17 at 7pm.
- b. EDA update
 - Sharda Enclave TIF- Soeffker reported that Sharda Enclave is moving forward with TIF.
 - Bartels project – Soeffker reported that they are moving forward with building plans from ISG.
 - Emanuel lease – Soeffker reported that the EDA Board voted down the lease and reviewed the impact on the city if they were to make the \$8,000/month payments.

9. Adjournment -Motion by Lindquist to adjourn the meeting at 7:55 pm, seconded by Pederson. Motion carried.