



Planning and Zoning Committee Meeting
Wednesday, August 7, 2024 -7:00pm
City Hall

1. Call to Order -Meeting was called to order at 7pm by Chair Shane Sheets.

Present: Schawn Lindquist, Alan Albrecht, Hunter Pederson, Sarah Sheets, Shane Sheets
Absent: None
Staff Present: P&Z Administrator Amy Soeffker, City Engineer Bryan Petzel, City Clerk Diane Hatlestad
Guests Present: Sydney Vallenanos, Vladimir Sivaver, Anjali Kulkarni, Rafad Mojen Amar Mahy, Ulhas Kulkarni, Brent Gale via Zoom
2. Pledge of Allegiance – All stood for the Pledge of Allegiance.
3. Approve Agenda – Soeffker requested to add **introductions under new business, and set public hearing date for preliminary plat under Old Business b. Lake Erin Drive Phase 2**
 - August 7, 2024 – Motion by Shane Sheets to approve the August 7, 2024 agenda with additions, seconded by Schawn Lindquist. Motion carried.
4. Approve the Minutes
 - July 3, 2024 – Motion by Schawn Lindquist to approve the July 3, 2024 minutes, seconded by Sarah Sheets. Motion carried.
5. New Business
 - a. **Introductions**
6. Old Business
 - a. Dog Park -Hunter reported no update.
 - b. Lake Erin Drive Phase 2- Discussed an 8-ft wide trail on the inside of the development. Vladimir Sivaver to present drainage plan/report and proposed utilities to Brian Petzel by August 26. Sivaver also reported that they will be changing the cul-de-sac to make it round instead of the current oval shape.
 - **Public Hearing to be set for preliminary plat** on September 11, 2024 at 7pm provided Bryan Petzel has had a chance to review everything.
7. Other/Updates

- a. Blandin Foundation grant update (trail planning)- Soeffker reported that the comp plan is working with ISG to include a trail plan into the comp plan.
 - b. Comp Plan update – Implementation surveys will be going out in the mail for citizen feedback on the comp plan short, mid and long-range goals.
 - c. EDA update
 - Bartels project – Soeffker stated that the project is still moving forward, there has been a delay in receiving racking information.
 - GICS – Soeffker and Shane Sheets reported Attorney Janssen is working on a lease agreement between the EDA and Emanuel. Soeffker also reported that John Behnke has listed the property.
 - d. Amy out September 4, can we reschedule meeting to September 11. – Consensus to hold he next meeting September 11.
8. Adjournment – Motion by Shane Sheets to adjourn the meeting at 7:55 pm, seconded by Schawn Lindquist. Motion carried.

P&Z Administrator Amy Soeffker

P&Z Chair Shane Sheets