



Planning and Zoning Committee Meeting
Wednesday, July 3, 2024 -7:00pm
City Hall

1. Call to Order – Meeting was called to order at 7:02 pm by Chair Shane Sheets.
2. Pledge of Allegiance – All stood for the Pledge of Allegiance

Present: Shane Sheets, Sarah Sheets, Hunter Pederson, Schawn Lindquist
Absent: Alan Albrecht
Staff Present: P&Z Administrator Amy Soeffker, City Clerk Diane Hatlestad
Guests Present: Josh Sauer, Harrison DeBoer
3. Public Hearing on CUP for FFL at 230 Henry Street -Chair Sheets opened the public hearing at 7:03 pm, no public comments, closed the hearing at 7:04 pm.
4. Approve Agenda
 - July 3, 2024 – Motion by Shane Sheets to approve the July 3 agenda, seconded by Sarah Sheets. Motion carried.
5. Approve the Minutes
 - June 5, 2024 – Motion by Lindquist to table to the next P&Z meeting, seconded by Peterson. Motion carried.
6. New Business
 - a. Approve/Deny CUP for FFL at 230 Henry Street
 - I. Resolution for 230 Henry Street –added business hours of 7am-5pm Monday – Friday. Motion by Shane Sheets to approve Resolution 2024-12, seconded by Pederson. Shane Sheets, Sarah Sheets, Hunter Pederson and Schawn Lindquist voted in favor, none against, none abstained, Albrecht was absent.
 - b. Approve/Deny 2023 Annual Report – Motion by Shane Sheets to approve the 2023 Annual Report, seconded by Lindquist. Motion carried.
7. Old Business
 - a. Dog Park – none.

- b. Lake Erin Drive Phase 2 – Soeffker provided an update on the project, still waiting on drawings for the preliminary plat.

8. Other/Updates

- a. Blandin Foundation Grant – Soeffker reported that the city received a \$20,000 grant from the Blandin Foundation for their comprehensive plan and trail planning.
- b. Comp Plan update – Soeffker reported that the committee reviewed short-term, mid-range, and long-term goals. The group is planning to survey community members for more input.
- c. EDA update
 - Green Isle Warehouse – Bartels is working with ISG on the building and lot drawings to complete their TIF application.
 - GICS – Soeffker reported the EDA voted to move forward with an agreement with Emanuel for temporary use of the GICS. The EDA also voted to move forward with using John Behnke to find a permanent renter.

- 9. Adjournment – Motion by Shane Sheets to adjourn the meeting at 7:36 pm, seconded by Lindquist. Motion carried.

P&Z Administrator Amy Soeffker

P&Z Chair Shane Sheets