



310 McGrann Street, Green Isle, MN 55338 Phone: 507-326-3901

FINAL PLAT APPLICATION AND CHECKLIST

Name of Development: _____

Date of Submittal: _____

Street Location of Property: _____ Legal Description of Property: _____

Is property Abstract _____ or Torrens _____

Note: If legal description is not provided the application is incomplete.

Final Plat Application Fee = \$250 Date Paid _____ Receipt _____

Property Owner _____ Phone _____

Address _____ Email _____

City _____ State _____ Zip _____

Signature _____

Note: If property owner has not signed the application, the application is incomplete.

Applicant _____ Phone _____

Contact Person _____ Phone _____

Address _____ Email _____

City _____ State _____ Zip _____

Signature _____

Required Final Plat Data: It shall be a condition to the approval of a final plat that the following data shall be shown on said plat or shall be furnished therewith:

1. Municipal, township, county or section lines accurately tied to the boundaries of the subdivision by distances and angles.
2. Accurate angular and lineal dimensions for all lines, angles and curvatures used to describe boundaries, streets, easements, areas reserved for public use, and other important features shall be shown. Complete curve data shall be shown, including radii, internal angles, points and curvatures, tangent bearings, and lengths of all arcs. Dimensions of lot lines shall be shown in feet and hundredths of feet. No ditto work shall be permitted in indicating dimension.
3. Official monuments as designated and adopted by the County Surveyor and approved by the district court for use as judicial monuments shall be set at each corner or angle of the outside boundary of the final plat. Location of all monuments shall be shown.
4. Official survey markers: The location of all survey markers shall be shown on the final plat. Pipes or steel rods shall be placed at each corner of each lot, and the location thereof shall be shown.
5. An identification system for all lots and blocks shall be shown.
6. Streets shall be named, and all names shall be shown. A sequence of street naming shall be followed consistent with the pattern that has been established for the City.
7. In the event the final plat is a re-plat of an earlier subdivision, the original platting of the subdivision shall be shown and identified by dotted lines.
8. Judicial and county ditches shall be shown by dimensions and angles as determined from county records.
9. Floodplains and wetlands shall be indicated by an identification symbol.
10. The maximum high-water level as defined in the Department of Natural Resources' Statewide Standards and Criteria for Management of Shoreland Areas of Minnesota shall be shown.
11. All utility and drainage easements, and the dimensions thereof, shall be shown.
12. All street and utility base map information must be submitted in a digital format (.dwg or.dxf)
13. The names and platting of adjoining subdivisions shall be shown and identified by dotted lines to a distance of one hundred feet (100') from the boundaries of the subdivision under consideration. Lot, block and street arrangements of such adjoining subdivisions shall be shown. Where adjacent land is unplatted, it shall be so indicated.

The following section is for City staff use only:

Fee	Date Paid	Receipt No.	60 Day date	120 Day date

Applicant

Date