

City of Green Isle
Planning and Zoning Committee Meeting Minutes
Wednesday, November 1, 2023 -7:00pm
City Office Council Chambers

1. Call to Order – Meeting was called to order by Chair Shane Sheets at 7pm.

Present: Alan Albrecht, Shane Sheets, Hunter Pederson, Schwan Lindquist, Sarah Sheets
Staff Present: Amy Soeffker, Diane Hatlestad
Guests Present: Duane Frederickson, Circle City Outdoor

2. Pledge of Allegiance – All stood for the Pledge of Allegiance.

3. Approve Agenda – Soeffker requested to add 2024 Goals, and 2024 Fee Schedule to the agenda. Motion by Sheets to approve the agenda with additions, seconded by Lindquist, motion carried.

4. Approve the Minutes- Diane Hatlestad to look for previous minutes.

5. Discussion on Circle City Outdoor Sign request

- a. Permit – Duane Frederickson requested City permission to put up a sign on near Dahlheimer between the railroad tracks and Hwy 5. Soeffker stated that per Section 14, Subdivision 5 A. 7. If the sign is going up in a public road right-of-way, or easement, the applicant must obtain written permission from the appropriate jurisdiction. Frederickson assured that he would and would provide a copy of the permission to the City. Sarah Sheets asked what would be on the sign. Frederickson said he only put up the signs and did not know what would go on the sign, but that he was careful and nothing inappropriate would be put up. Consensus of the Commission to approve the permit application so that Frederickson could go proceed with getting the other approvals. Hatlestad signed the permit application at the meeting.

6. New Business

- a. **2024 Goals** – none

- b. **2024 Fee Schedule** –

- \$600 for a special meeting
- \$50 ROW permit
- \$35 Administrative Review
- Sibley County Recording Fee – change to actual cost.
- Solicitors/Peddlers Permit (look at Woodbury as an example)

7. Other/Updates

- a.

8. Adjournment – Motion by Lindquist to adjourn the meeting at 8:13 pm, seconded by Shane Sheets.
Motion carried.

P&Z Administrator Amy Soeffker

Planning Chair Shane Sheets