



Meeting Agenda
Monday, November 4, 2019 (7:00PM)
Green Isle City Hall
Please call 507-479-3219 if you are unable to attend

I. Call meeting to order

II. Pledge of Allegiance

III. Agendas & Minutes

1. Consider 11/4/2019 Agenda
2. Consider 10/7/2019 Minutes

IV. Bills and Communications:

- A. RLF Fund Balance: \$2,187.73 (as of 11/1/2019)

V. Monthly Reports/Updates:

1. Mayor's report
2. Council Liaison report
 - i. Mark Wentzlaff
 - ii. Diane Brown

VI. Unfinished business:

1. Green Isle Refrigerated Warehouse project – review of group meeting October 23
2. Update on areas of improvement within the City (signs, sidewalks) – Brown, Schuft
3. Update on parcel 34.0037.000 from Mike Westphalen
4. Future industrial park site (update from Mayor Kreger)
5. Request to waive WAC and SAC by Todd Burg, P&Z

VII. New Business:

1. Review first draft of permit schedule
2. JIT expansion
3. Business Succession events – October 12 at 6:30 pm at Ney Nature Center, Henderson and November 14 at 6:30 pm at Winthrop City Hall.

VIII. Board and Director Comments

IX. Adjournment



Meeting Minutes
October 7, 2019 (7:00PM)
Green Isle City Hall

I. Call meeting to order

Members Present: Mark Miller, Mark Wentzlaff, Jason Mackenthun, Victor Schwartz, Denise Schuft, Diane Brown, Scott Vos, Mayor Joe Kreger

Staff Present: Amy Newsom, Michael Kedrowski

Absent:

II. Agendas & Minutes

1. Consider 10/7 Agenda - Motion by Vos, second by Brown. Motion carried.
2. Consider 9/3 Minutes and 9/24 Special EDA Meetings motion by Schuft, second by Brown with correction to edit President Bruegger out. Motion carried.

III. Bills and Communications:

- A. RLF Fund Balance: \$ 2,019.73 (as of 10/4/2019)

IV. Monthly Reports/Updates:

1. Mayor's report - Mayor Kreger stated that 2 houses on Lake Erin drive have sold; one is sold but not closed yet. Advertising for planning and zoning commission member has been posted. JIT is close to doing something.
2. Council Liaison report
 - i. Mark Wentzlaff – none
 - ii. Diane Brown – Lions Park equipment has been ordered, delivery date unknown.

V. Unfinished business:

1. Green Isle Refrigerated Warehouse Project – group meeting October 23 at 9 am. – Newsom updated the group on the special meeting opened discussion to have input from EDA at October 23 meeting. Will have Newsom, Attorney Arneson, County Administrator John Glisczinski, the financing bank representative, Trisha Duncan - Xcel Energy, Consolidated representative, DEED Representatives, Allen Smith, Allen Bartels, Todd Hagen - Ehlers. Topics discussed were impact on roads, contract details if financing not in place by agreed upon date, closing date, a business plan, and keeping the City informed on the project. Development agreement was also discussed and consensus to approve.
2. Update on area of improvement within the city (signs, sidewalks etc.) - Schuft is waiting on an estimate from Picture Perfect about the sign; Brown mentioned a landscaping company may be able to give her an estimate as well. At the public hearing around 90% of residents wanted the sidewalks taken out stated Mayor Kreger.
3. Update on Parcel 34.0037.000 from Mike Westphalen – No interest on lot since last offer of \$5,000.

4. Future Industrial Park Site – Mayor Kreger needs to speak with the owner of the possible site. Will update at meeting after doing so.

VI. New Business:

1. Discussion on current industrial park – Newsom showed the map of the industrial park with lot sizes, amount for lots as well as which ones are sold. Advertising push will continue.
2. Applied for \$6,500 grant from Knife River Partners for Parks for Veterans Park – Newsom has applied for a grant for the Veteran’s Park asking for \$6,500 for concrete. It has been submitting and is awaiting review.
3. Business Succession event – October 24th at 6:30 in Gaylord – Newsom updated the group about the event in Gaylord in September.

VII. Board and Director Comments - None

VIII. Adjournment - Motion by Miller, second by Schwartz to adjourn at 7:49 pm.

Amy Newsom, EDA Director

Mark Wentzlaff, EDA President



Green Isle Cooler Project Development Schedule

Project Manager: Andy Wilke
Cell: 920-659-1487
E-mail: awilke@1call2build.com
Project Superintendent: TBD
Cell: | Email:

ID	Task Name	Duration	Start	Finish	Green Isle Cooler																											
					Sep	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	1st Quarter	2nd Quarter	3rd Quarter															
					Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug				
0	Green Isle Cooler	442 day	Mon 8/12/19	Wed 5/5/21	Green Isle Cooler																											
1	Feasibility Phase	10 days	Mon 8/12/19	Fri 8/23/19	Feasibility Phase																											
5	Phase 1: Design/Build Development Phase	30 days	Thu 8/15/19	Thu 9/26/19	Phase 1: Design/Build Development Phase																											
14	Phase 2/3: Final Design Construction Docs	68 days	Thu 9/19/19	Thu 12/26/19	Phase 2/3: Final Design Construction Docs																											
15	Phase 2/3 Agreement Executed	1 day	Thu 9/19/19	Thu 9/19/19	Phase 2/3 Agreement Executed																											
16	Geotechnical Report & Current Civil Documents Issued	23 days	Fri 9/20/19	Tue 10/22/19	Geotechnical Report & Current Civil Documents Issued																											
17	Design Development-Building & Site	42 days	Fri 9/20/19	Mon 11/18/19	Design Development-Building & Site																											
18	Building Layout & Footprint *Backgrounds to All Design Team	21 days	Fri 9/20/19	Fri 10/18/19	Building Layout & Footprint *Backgrounds to All Design Team																											
19	Civil Design	2 days	Wed 10/9/19	Thu 10/10/19	Civil Design																											
20	ISG NTP & Subcontract	2 days	Wed 10/9/19	Thu 10/10/19	ISG NTP & Subcontract																											
21	Conceptual Site Plan Updates to Current Layout	5 days	Mon 10/21/19	Fri 10/25/19	Conceptual Site Plan Updates to Current Layout																											
22	Progress Civil Set to Design Team for Review	1 day	Mon 10/28/19	Mon 10/28/19	Progress Civil Set to Design Team for Review																											
23	Civil Progress Set Review-Markup & Comments	2 days	Tue 10/29/19	Wed 10/30/19	Civil Progress Set Review-Markup & Comments																											
24	Civil Bidding/Permitting Package Submittal	13 days	Thu 10/31/19	Mon 11/18/19	Civil Bidding/Permitting Package Submittal																											
25	Site Grading & Drainage Plans	13 days	Thu 10/31/19	Mon 11/18/19	Site Grading & Drainage Plans																											
26	Utility Plans	13 days	Thu 10/31/19	Mon 11/18/19	Utility Plans																											
27	Paving, Curb, & Gutter Plans	13 days	Thu 10/31/19	Mon 11/18/19	Paving, Curb, & Gutter Plans																											
28	Site Signage, Striping, & Traffic Control Plan	13 days	Thu 10/31/19	Mon 11/18/19	Site Signage, Striping, & Traffic Control Plan																											
29	Stormwater Pollution Prevention Plan	13 days	Thu 10/31/19	Mon 11/18/19	Stormwater Pollution Prevention Plan																											
30	Landscaping Plan	13 days	Thu 10/31/19	Mon 11/18/19	Landscaping Plan																											
31	Site Lighting & Photometrics Plan	13 days	Thu 10/31/19	Mon 11/18/19	Site Lighting & Photometrics Plan																											
32	Details & Specifications	13 days	Thu 10/31/19	Mon 11/18/19	Details & Specifications																											
33	Stormwater Management Report, Plans, & Specifications	13 days	Thu 10/31/19	Mon 11/18/19	Stormwater Management Report, Plans, & Specifications																											
34	Issued to Westfalia for Review & Approval	2 days	Thu 10/24/19	Fri 10/25/19	Issued to Westfalia for Review & Approval																											
35	Design Coordination Meeting-Westfalia & CCC	1 day	Mon 10/28/19	Mon 10/28/19	Design Coordination Meeting-Westfalia & CCC																											
36	Building Plans for City Submittal & Bidding	15 days	Tue 10/29/19	Mon 11/18/19	Building Plans for City Submittal & Bidding																											
37	Develop Project Specifications	15 days	Tue 10/29/19	Mon 11/18/19	Develop Project Specifications																											
38	Electrical Power Evaluation	36 days	Tue 10/1/19	Tue 11/19/19	Electrical Power Evaluation																											
39	Kickoff Meeting with Xcel	1 day	Tue 10/1/19	Tue 10/1/19	Kickoff Meeting with Xcel																											
40	Electrical Load Checklist Complete-Current & Future Loads	15 days	Wed 10/2/19	Tue 10/22/19	Electrical Load Checklist Complete-Current & Future Loads																											
41	Xcel Energy Design Agreement & Fee	8 days	Wed 10/2/19	Fri 10/11/19	Xcel Energy Design Agreement & Fee																											
42	Xcel Energy Prelim Engineering & Cost Estimate	20 days	Wed 10/23/19	Tue 11/19/19	Xcel Energy Prelim Engineering & Cost Estimate																											
43	Refrigeration Design	25 days	Mon 10/14/19	Fri 11/15/19	Refrigeration Design																											
44	FP Design Process	15 days	Mon 10/21/19	Fri 11/8/19	FP Design Process																											
45	Determination of NFPA Commodity Classes	15 days	Mon 10/21/19	Fri 11/8/19	Determination of NFPA Commodity Classes																											
46	Electrical Design Process	20 days	Mon 10/21/19	Fri 11/15/19	Electrical Design Process																											
47	Competitive bidding	31 days	Tue 11/5/19	Thu 12/19/19	Competitive bidding																											
48	Compile Bidding Documents	10 days	Tue 11/5/19	Mon 11/18/19	Compile Bidding Documents																											
49	Develop Bidder List	10 days	Tue 11/5/19	Mon 11/18/19	Develop Bidder List																											
50	Out for Bids	10 days	Tue 11/19/19	Wed 12/4/19	Out for Bids																											

Owner: Green Isle Refrigerated Warehouse LLC
Location: Green Isle MN
Status Update: Fri 10/18/19

Green Isle Cooler Project Development Schedule

Project Manager: Andy Wilke
Cell: 920-659-1487
E-mail: awilke@1call2build.com
Project Superintendent: TBD
Cell: | Email:

ID	Task Name	Duration	Start	Finish	4th Quarter			1st Quarter			2nd Quarter			3rd Quarter		4th Quarter			1st Quarter			2nd Quarter			3rd Quarter			
					Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
51	Bid Qualification & Vendor Review	10 days	Thu 12/5/19	Wed 12/18/19	■ Bid Qualification & Vendor Review																							
52	Develop Bid Tab	1 day	Thu 12/19/19	Thu 12/19/19	Develop Bid Tab																							
53	City Approval Process	1 day	Tue 11/19/19	Tue 11/19/19	■ City Approval Process																							
54	Submit Plans for City Approval	4 days	Tue 11/19/19	Mon 11/25/19	Submit Plans for City Approval																							
55	Planning Commission Review	10 days	Mon 11/25/19	Mon 12/9/19	■ Planning Commission Review																							
56	Public Hearing Notice	1 day	Tue 11/26/19	Tue 11/26/19	■ Public Hearing Notice																							
57	Planning Commission Meeting	1 day	Tue 12/10/19	Tue 12/10/19	Planning Commission Meeting																							
58	City Council Meeting - 2nd and 4th Tuesday of Month	0 days	Tue 12/10/19	Tue 12/10/19	City Council Meeting - 2nd and 4th Tuesday of Month																							
59	City Council Approval	14 days	Tue 11/19/19	Tue 12/10/19	◆ City Council Approval																							
60	Building Permit Process	1 day	Tue 11/19/19	Tue 11/19/19	■ Building Permit Process																							
61	Submit Plans for Plan Review	10 days	Wed 11/20/19	Thu 12/5/19	Submit Plans for Plan Review																							
62	AHJ Plan Review & Permitting	0 days	Tue 12/10/19	Tue 12/10/19	■ AHJ Plan Review & Permitting																							
63	Building Permit Issued	1 day	Fri 12/20/19	Fri 12/20/19	◆ Building Permit Issued																							
64	Meeting to review bids	3 days	Mon 12/23/19	Thu 12/26/19	Meeting to review bids																							
65	Phase 4 Agreement Executed	255 days	Mon 12/2/19	Mon 11/30/20	■ Phase 4 Agreement Executed																							
66	Phase 4: Construction Phase	54 days	Mon 12/2/19	Mon 2/17/20	■ Phase 4: Construction Phase																							
67	Financing	0 days	Mon 12/2/19	Mon 12/2/19	■ Financing																							
68	Financing Commitment Letter Executed	1 day	Mon 12/2/19	Mon 12/2/19	◆ Financing Commitment Letter Executed																							
69	City of Green Isle Approve TIF Value	30 days	Mon 12/2/19	Tue 1/14/20	City of Green Isle Approve TIF Value																							
70	Appraisal Process	45 days	Mon 12/2/19	Tue 2/4/20	■ Appraisal Process																							
71	Owner-Funded Cash/Collateral	50 days	Tue 12/3/19	Wed 2/12/20	■ Owner-Funded Cash/Collateral																							
72	Drafting & Execution TIF Agreement	8 days	Wed 2/5/20	Fri 2/14/20	■ Drafting & Execution TIF Agreement																							
73	Closing Documents	1 day	Mon 2/17/20	Mon 2/17/20	■ Closing Documents																							
74	Project Loan Closing	15 days	Fri 12/27/19	Fri 1/17/20	Project Loan Closing																							
75	Notice of Awards/Letters of Intent to Subs & Vendors	35 days	Tue 2/18/20	Mon 4/6/20	■ Notice of Awards/Letters of Intent to Subs & Vendors																							
76	Construction & Permitting Documents-Arch & Structural (100%)	20 days	Tue 2/18/20	Mon 3/16/20	■ Construction & Permitting Documents-Arch & Structural (100%)																							
77	Design Documents to Issued for Construction	5 days	Tue 3/17/20	Mon 3/23/20	■ Design Documents to Issued for Construction																							
78	Plan & Spec Review-Redline	10 days	Tue 3/24/20	Mon 4/6/20	■ Plan & Spec Review-Redline																							
79	Finalize Documents for Construction	0 days	Wed 4/15/20	Wed 4/15/20	■ Finalize Documents for Construction																							
80	Construction Notice to Proceed Issued	20 days	Wed 4/15/20	Tue 5/12/20	◆ Construction Notice to Proceed Issued																							
81	Issue Subcontracts & Purchase Orders	160 days	Wed 4/15/20	Mon 11/30/20	■ Issue Subcontracts & Purchase Orders																							
82	Building Construction	311 days	Mon 2/17/20	Wed 5/5/21	■ Building Construction																							
92	Westfalia AS/RS System	0 days	Mon 2/17/20	Mon 2/17/20	◆ Westfalia AS/RS System																							
93	Westfalia Agreement Executed	30 days?	Tue 2/18/20	Mon 3/30/20	◆ Westfalia Agreement Executed																							
94	AS/RS Design	6 mons?	Tue 3/31/20	Wed 9/16/20	■ AS/RS Design																							
95	Material & Equipment Order & Lead Times	0 days	Thu 9/17/20	Thu 9/17/20	■ Material & Equipment Order & Lead Times																							
96	Cooler Box Watertight & Turned Over for AS/RS Install	7 mons?	Fri 9/18/20	Wed 4/7/21	◆ Cooler Box Watertight & Turned Over for AS/RS Install																							
97	System Installation	1 mon?	Thu 4/8/21	Wed 5/5/21	■ System Installation																							
98	System Startup & Commissioning	0 days	Wed 5/5/21	Wed 5/5/21	◆ System Startup & Commissioning																							
99	System Turnover				◆ System Turnover																							

Bartels Project

From: Ross Arneson <carol@arnesonlegal.com>
Amy Newsom <amyn@co.sibley.mn.us>, Diane Brown <gibrown986@gmail.com>, Diane Green Isle City Office <greenislecityhall@gmail.com>, Joseph Kreger <joekreger77@gmail.com>, Mark Wentzlaff <wentzlaffmasonry@yahoo.com>, Shane Sheets <sheetsha@gmail.com>, Shawn Harms <sharms7s@hotmail.com>

To:

Date: Thursday - October 24, 2019 3:43 PM

Subject: Bartels Project

Attachments: TEXT.htm; Mime.822

Everyone,

I thought the recent meeting with the Bartels Project people was very useful. This is to re-cap what I understood to be some city issues we should explore further:

1. Excel Electric Upgrade. I understand Excel will do a transformer expansion at their cost to accommodate the extra electric need created by the Bartels Project. Bartels would pay the cost of running the service line from the transformer station to their building. This brings up a question about whether we should talk to Trisha at Excel regarding other future city needs, especially whether we have more housing built. If they are going to be on-site anyway for the Bartels expansion, perhaps we would want to also have them do any additional city capacity expansion at the same time.
2. Water service. I understand from the meeting discussion, as well as some past experience I have had with other commercial projects, that the Bartels plant may need some water service improvement to provide sufficient water pressure for fire protection. This could involve a larger city water main. However, I understand an alternative is to have an on-site pump to maintain pressure to the fire suppression system. The on-site pump would certainly be paid by Bartels. If they ask us to run a larger water main to the site, they may ask the city to pay for that. I understood Bartels was going to have their contractor make some further determination about this issue.
3. Streets. I presume we were all surprised to hear about the expected volume of truck traffic to the Bartels plant. My notes indicate they said they would be running three or four trucks per hour for a 10-hour-day for the first phase. If they build additional phases, this may involve truck traffic 24 hours a day. Ultimately, at four trucks an hour for 24 hours, this could be in the range of 100 trucks per day. We should immediately contact the city engineers to find out the capacity of Church Street and the street system within the Industrial Park. It would be great if

they would tell us we are fine for 100 trucks per day. If not, we will want to have the engineers tell us what kind of road changes may be necessary.

4. Township Road. Our engineers will also need to determine the status of Township Road 61, coming off Highway 5 and linking up with Church Street. They may need to consult the county engineer about the capacity of that road. If that road would also need to be improved, perhaps we could get county/township participation in the cost of that.
5. TIF. I understood our financial advisor to say that the city would be entitled to 10% of any TIF tax financing. This is normally labeled as for "administrative costs," but is usually just a way for the city to get a little part of the funding. He said that this could be used toward any additional city water main or street improvement cost. At some point, Mr. Hagen should be able to give us a projection about how much this 10% would amount to.
6. Building code inspection. I can give our building inspector, Darin Haslip, a call to find out if he plans to do all of the local building code inspections on this project. If he feels that he does not have the experience to fully inspect this type of facility, I will suggest to him that he start thinking about who he can bring in to assist him in doing the inspections.

Thanks,

Ross R. Arneson
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OWNER	PID	2018 TAX	2019 TAX	2019 TMV	P2020 TMV	INCREASE	%	PROJECT	INCREASE
LUETH	34.0212.020	\$ 366.00	\$ 1,558.00	\$ 56,600.00	\$ 131,600.00	\$ 75,000.00	57%	\$ 3,575.00	\$ 2,017.00
MCLAIN	34.0212.160	\$ 412.00	\$ 464.00	\$ 14,000.00	\$ 115,100.00	\$ 101,100.00	88%	\$ 3,200.00	\$ 2,736.00
COOPER	34.0167.160	\$ 182.00	\$ 3,212.00	\$ 117,900.00	\$ 136,500.00	\$ 18,600.00	14%	\$ 3,750.00	\$ 538.00
STROBEL	34.0175.220	\$ 3,134.00	\$ 3,350.00	\$ 123,000.00	\$ 142,200.00	\$ 19,200.00	14%	\$ 3,800.00	\$ 450.00
DAY	34.0179.130	\$ 582.00	\$ 698.00	\$ 18,000.00	\$ 18,000.00	\$ -	0%	\$ 698.00	\$ -
HARMS	34.0179.260	\$ 606.00	\$ 622.00	\$ 18,700.00	\$ 18,700.00	\$ -	0%	\$ 622.00	\$ -
		\$ 5,282.00	\$ 9,904.00	\$ 348,200.00	\$ 562,100.00	\$ 213,900.00	38%	\$ 15,645.00	\$ 5,741.00

NOTE

DAY AND HARMS EVALUATION SHOULD BE AROUND \$180,000 EACH APPROX \$5000 PROP TAX
PROPERTY ONLY SHOWS INCREASE IN VALUE WHEN DWELLING IS ADDED
VACANT PROPERTY WILL NOT INCREASE PRODUCE ANY ADDITIONAL TAXES
ALL PROJECTED PROPERTY TAXES WERE TAKEN FROM COMPS IN NEIGHBORHOOD
SUGGESTED WE GO FORWARD WITH WAC/SAC PROGRAM
WE WOULD LIKE TO BE AWARDED 6 WAC/SAC VOUCHERS FOR 2020
WAC/SAC FEES PER LOT IS APPROXIMATELY \$4800
CITY WILL ALSO RECEIVE ADDITIONAL FUNDING FROM BUILDING PERMITS ISSUED
NO ADDITIONAL SERVICES WILL NEED TO BE ADDED TO THE CITY
WE NEED THESE LOTS FULL OF HOMES TO FILL OUR SCHOOLS, PATRONIZE OUR BUSINESSES
WE NEED THE TAX BURDEN SPREAD AMONG MORE HOUSEHOLDS
WE NEED INCENTIVES TO LURE HOMESTEADS INTO TOWN, NOT JUST BUSINESS
I DO NOT BELIEVE THAT 6 NEW HOMES IN 10 YEARS IS AN ACCEPTABLE GROWTH PATTERN
NEW HOME OWNERS WOULD USE THE MONEY THEY SAVE ON UPGRADES ON HOME
UPGRADES WOULD ALSO INCREASE THE TAXABLE MARKET VALUE OF THE HOME
EXAMPLES WOULD BE AN EXTRA GARAGE STALL, FINISHED BASEMENTS, DECKS, PATIOS



2020 Fee Schedule

Updated: October 21, 2019

ANIMALS

Animal License or Duplicate Animal License	per year	10.00
Unlicensed fine	per fine	50.00
Animal pick-up charge	per event	50.00
Impound Expenses	Actual Cost	
Animal running at large		
1st offense		10.00
2nd offense		50.00
3rd offense		150.00
each additional offense		250.00
Backyard Chickens Permit	biennial	50.00

BUSINESS SERVICES / MISCELLANEOUS

Staff Time - Regular Hours	per hour	40.00
Staff Time - After Hours	per hour	60.00
Public Notice		75.00
Comprehensive Plan Amendment/Change	fee + escrow*	600.00
City Code Amendment	Fee may be waived if the amendment benefits the entire community.	250.00
Notary Public		N/C
Golf Cart Permit	annual	10.00
ATV Permit	annual	10.00
On-Site Parking Permit	per extra vehicle, per year	10.00
Copy Cost	per page	0.25
Fax Cost	per page	1.00
Credit Card Payment Fee	5% of charge amount	5%
Returned Check Charge		35.00
Peddler License	annual license	50.00
Solicitor License	annual license	50.00
Fire Works - Temporary Tent/Stand		350.00
Fire Dept. Emergency Call (non-resident of fire district)	per call	500.00
Fire Department Service Call - Billing Rate	1st hour - minimum of 1 hour	500.00
Fire Department Service Call	each additional hour	300.00
Right Of Way Permit - business		50.00
Right Of Way Permit - residential		25.00

RENTAL FACILITIES

Green Isle Community School	per day	50
Green Isle Community Hall/Fire Hall	per day	50.00
Lions Park	per day	50
Baseball Field Park	per day	50.00
Security Deposit	per day	150.00

EQUIPMENT - Requires operation by City Staff which is not included in the fee. 1 hour minimum unless otherwise noted.

City Staff Operation Fee	per hour	50.00
City Staff Operation Fee (after hours)	per hour	75.00
Loader	per hour	150.00
Mower	per hour	50.00
Pick Up Truck	per hour	50.00
Rotary Mower	per hour	60.00
Tanker w/ pump	per hour	100.00
Tractor	per hour	90.00
String Trimmer	per hour	50.00
Chainsaw	per hour	50.00
Trailer	per hour	50.00

LIQUOR LICENSE - Liquor licenses run from July 1 - June 30 (per state of Minnesota Guidelines)

On-Sale

Intoxicating Liquor	per year	1200.00
Wine	per year	100.00
Sunday Liquor Sales	per year	200.00
Pavilion Intoxicating Liquor	must have an NYA On-Sale Intoxicating Liquor License	N/C
3:2 Beer / Malt Liquor	per year	150.00
Temporary (1 - 3 day event or up to 12 days in calendar year)	per year	25.00
Extended hours - 2am	per year	500.00
Off-Sale		
Intoxicating Liquor	per year	200.00
3:2 Beer / Malt Liquor	per year	50.00
Miscellaneous Liquor License		
Consumption & Display Permit	per year	100.00
Malt Liquor or Set Up Holder Permit	per year	250.00
Liquor License Investigation Fee - new license	per year	500.00
Liquor License Investigation Fee - established renewal	per year	100.00

FINES & VIOLATIONS

Towing and Storage of Vehicles	Actual Cost	
Administrative Penalty		
1st offense	Warning	
2nd offense	115.00	
3rd offense	130.00	
4th offense	150.00	
each additional offense increases in increments of \$50		
Abatement Fees	Actual Cost	

UTILITY RATES

Late Payment Penalty	% of unpaid balance	15%
Water		
Residential Water Base Charge	per unit, per month	10.30
Commercial Water Base Charge	per unit, per month	10.30
Residential Water Usage Charge (Per 1,000 gallons)	Tier 1 - 0 to 10,000 gallons used (00585)	

	Tier II - 10,001 to 25,000 gallons used (.00731)	
	Tier III - 25,001 to 99,999 gallons used (.00914)	
Commercial Water Usage Charge (Per 1,000 gallons)	Tier I - 0 to 80,000 gallons used (.00468)	
	Tier II - 80,001 to 120,000 gallons used (.00585)	
	Tier III - 120,001+ gallons used	
Water Plant Charge		per unit, per month 8.20
Water Sales		private truck 25.00
	per 1000 gallons for NYA residents	3.60
	per 1000 gallons for non-residents	8.30
Sewer		
Residential Sewer Base Charge		per unit, per month 55.22
Commercial Sewer Base Charge		per unit, per month 55.22
Residential Sewer Usage Charge (Per 1,000 gallons)	Tier I - 0 to 10,000 gallons used (.00455)	
	Tier II - 10,001 to 25,000 gallons used (.00569)	
	Tier III - 25,001 + gallons used (.00711)	
Commercial Sewer Usage Charge (Per 1,000 gallons)	Tier I - 0 to 80,000 gallons used (.00455)	
	Tier II - 80,001 to 120,000 gallons used (.00569)	
	Tier III - 120,001+ gallons used (.00711)	
Non-Seasonal Disconnect/Reconnect Charge		each 30.00
Disconnect/Reconnect Charge		each 30.00
Curb Box Cover		each + sales tax 115.00

PLANNING - Application fees may require additional legal, engineering and associated costs.

Excavation Permit		Actual Cost
Fill Permit		Actual Cost
General Sign Permit (no plan review required)	60.00 permit + 1.00 surcharge	61.00
Residential Demolition Permit	100.00 permit + 1.00 surcharge	101.00
Commercial Demolition Permit	200.00 permit + 1.00 surcharge	201.00
Conditional Use Permit - Residential		200.00
Conditional Use Permit - Non-Residential		300.00
Interim Use Permit - Residential		200.00
Interim Use Permit - Non-Residential		300.00
Rezoning Application		350.00
Zoning Amendment		300.00
Variance - Residential		200.00
Variance - Non-Residential		300.00
Street/Alley/Easement Vacation Application Fee		150.00
Annexation Application Fee		300.00
Annexation		per acre 250.00
Storm Water Plan		250.00
Wetland Mitigation Plan		Fee + Escrow 100.00
Parking Reduction		100.00
Application for Appeal		150.00
Sibley County Recording Fee		46.00
Site Plan Review	fee + escrow**	300.00
Lot Split		200.00
Boundary Line Adjustment		100.00
Sketch Plat Review	fee + escrow***	200.00
Subdivision * Preliminary Plat	fee + \$10 per lot	350.00
Subdivision *Final Plat	fee + \$10 per lot	250.00
Developer Escrow Deposit (required payment by certified check)		
*Developer Escrow Deposit		up to 2000.00
**Developer Escrow Deposit - Site Plan Review		5000.00
***Developer Escrow Deposit - Site Plan Review Tacoma W Industl Park		15000.00
****Developer Escrow Deposit - Development Review paid at Sketch Plan		10000.00

PARK DEDICATION

Single Family		
Commercial/Industrial		
Basin Connection		Actual Cost
<i>If City Council determines land shall be dedicated, the following requirements shall be met:</i>		
Residential Subdivisions		10% of total property area
Non-Residential Subdivisions		5% of total property area

BUILDING PERMITS

Building Permit Fee Calculation		
Based on MN State's Uniform Building Code 1997 Fee Schedule + 10%		
Valuation \$1 to 500		25.85
\$501 to 2000	\$25.85 for the first 500 plus 3.36 for each additional 100 or fraction thereof, to and including 2,000	
\$2001 to 25,000	\$76.25 for the first 2000 plus 15.40 for each additional 1000 or fraction thereof, to and including 25,000	
\$25,001 to 50,000	\$430.45 for the first 25,000 plus 11.11 for each additional 1000 or fraction thereof, to and including 50,000	
\$50,001 to 100,000	\$706.20 for the first 50,000 plus 7.70 for each additional 1000 or fraction thereof, to and including 100,000	
\$100,001 to 500,000	\$1,093.20 for the first 100,000 plus 6.16 for each additional 1000 or fraction thereof, to and including 500,000	
\$500,001 to 1,000,000		

\$3,557.20 for the first 500,000 plus 5.23 for each additional 1000 or fraction thereof, to and including 1,000,000

\$1,000,001 and up \$6,172.20 for the first 1,000,000 plus 4.02 for each additional 1000 or fraction thereof

Building Department Inspection Fees

Building Permit Fee		100% of above fee schedule + state surcharge
Building Permit Investigation Fee		
Work done without a permit. Fee is up to actual permit cost		
Reinspection Fees/Additional Inspection fees	Each inspection	45.00
Pre-Move Structure Inspections		
per hour + mileage expense from inspector's office		45.00
Moved-In House Permit Fee	fee + permit, plan review, state surcharge, fees for foundation, interior remodel, addition, garage	250.00
Mobile Home Move-In Permit		250.00
Moved-In Shed/Garage	fee + permit, plan review, state surcharge, fees for foundation, interior remodel, addition, garage	125.00
Heating/Cooling Permit - Residential	per fixture + \$1.00 state surcharge	60.00
Commercial/Industrial Plumbing Plans Review		
Based on value, 1997 fee schedule + 10%		

GENERAL PERMITS (minor residential alteration)

Rerowndow	60.00 permit + 1.00 state surcharge	61.00
Reside	60.00 permit + 1.00 surcharge	61.00
Reroof	60.00 permit + 1.00 surcharge	61.00
Fence		based on value 35.00