



Meeting Agenda

April 1, 2019 (7:00PM)

Please call 507-479-3219 if you are unable to attend

- I. Call meeting to order**
- II. Agendas & Minutes**
  1. Consider 4/1/2019 Agenda
  2. Consider 3/4/2019 Minutes
- III. Bills and Communications:**
  - A. RLF Fund Balance: \$1,012.21 (as of 3/29/19)
- IV. Monthly Reports/Updates:**
  1. Mayor's report
  2. Council Liaison report
    - i. Mark Wentzloff
    - ii. Diane Brown
- V. Unfinished business:**
  1. Update on Green Isle Refrigerated Warehouse
  2. Update from Councilmember Wentzloff on RS Fiber
  3. Community and Business Expo – April 22
- VI. New Business:**
  1. Discussion on promotion of 34.0037.000 (promoting on social media, other avenues?)
  2. Discussion on building permit fees
  3. Discussion on joint meeting with P&Z
  4. Identify an area of improvement within the City to work on
- VII. Board and Director Comments**
- VIII. Adjournment**



March 4, 2019 (7:00PM)

**I. Call meeting to order**

Members Present: Mark Wentzlaff, Scott Vos, Jason Mackenthun, Victor Schwartz, Denise Schuft, Mark Miller, Diane Brown

Members Absent:

Staff Present: Amy Newsom

Guests Present: Mayor Joe Kreger

**II. Agendas & Minutes** – Motion to approve made by Mackenthun, second by Vos, Brown abstained. Motion carried.

1. Consider 3/4/2019 Agenda
2. Consider 2/4/2019 Minutes

**III. Bills and Communications:**

- A. RLF Fund Balance: \$844.46 (as of 2/28/2019)

**IV. Monthly Reports/Updates:**

1. Mayor's report
  - a. Mayor Kreger provided an update on housing in Green Isle. He reported that another lot closed in Green Isle.
2. Council Liaison report
  - i. Mark Wentzlaff - none
  - ii. Diane Brown – Brown reported that she has been working on “Welcome to Green Isle” folders. They are including coupons from businesses and business cards. She also stated that she met with Coleen from the Green Isle Community School and that they have been promoting the child care center more than they have in the past. She stated that the Center is also working to become Parent Aware.

**V. Unfinished business:**

1. Update on RS Fiber.
  - a. Wentzlaff provided an update to Green Isle EDA members on the status of RS Fiber. Wentzlaff reported that Councilmember Shane Sheets attended the Joint Powers Board meeting on February 21. Wentzlaff provided a copy of the minutes from that meeting.

**VI. New Business:**

1. Discussion on bonding for Green Isle Refrigerated Warehouse
  - a. Newsom was contacted by an SBDC consultant working with Bartels on their financing package. The consultant was looking to use the TIF funds up front and asked about the

City bonding for the funding. After discussion on the possible tax impact to Green Isle taxpayers; a motion was made by EDA Commissioner Miller, seconded by Schuft to leave the Green Isle TIF as a pay-as-you-go. Motion carried.

**VII. Board and Director Comments**

**VIII. Adjournment**

- a. Motion by Brown, second by Miller to adjourn at 7:30. Motion carried.



# 4<sup>TH</sup> ANNUAL Sibley County Community & Business Expo *Live and Work in Sibley County*

Monday, April 22nd  
Sibley East Elementary Commons  
625 Harvey Drive, Gaylord, MN  
Hours: 4:00 PM to 7:00 PM



**FREE ADMISSION – FUN FOR EVERYONE!**

**Check out a Sibley County Snow Plow Truck in the parking lot during the event! Weather permitting.**

Presenting at 6PM, Get Growing with Larry Pfarr: Tips, Trends and Random Gardening Musings. Brought to you by the Gaylord Garden Club

The following vendors will have booths at the Expo:

Arlington Ambulance, Arlington Book Project, Arlington Chamber of Commerce, Arlington Chiropractic, Black's Antiques And Things, City of Green Isle/Green Isle Community School, Eunoia Family Resource Center, Gaylord Ambulance, Gaylord Area Chamber of Commerce, Gaylord Gardening Club, Girl Scouts River Valleys, Goldsmith Eyecare, KGLB/KDUZ/KARP, Prairie House, Premier Choice Realty, Ridgeview Sibley Medical Center, Sacred Health Family Chiropractic, South Central Minnesota SBDC, Sibley County Community Development, Sibley County Public Health and Human Services, Scentsy, Sibley County Historical Society, Sibley County Soil and Water Conservation District, True Real Estate, Tupperware



**Presentation by the Sibley County Historical Society**

There's still time to register to become a vendor at the Expo. Contact Sibley County Community Development at 507-237-4117 or [CommunityDevelopment@co.sibley.mn.us](mailto:CommunityDevelopment@co.sibley.mn.us)

**Register for a chance to win prizes!**



**The Gaylord Garden Club will be selling Shredded Pork Sandwiches, chips and water, while The Prairie House will be selling desserts.**

**CITY OF GREEN ISLE**  
**PO Box 275 - 310 McGrann South**  
 Green Isle, MN 55338  
 Phone (507) 326-3901 Fax (507) 326-3192  
**BUILDING PERMIT**

Building Inspector: 101 Development  
 Phone 320-226-5189

VI 2  
**BUILDING PERMIT**  
**B \_\_\_\_\_**  
 Routed to 101 Development

**DATE** \_\_\_\_\_

**SITE ADDRESS** \_\_\_\_\_ **PID** \_\_\_\_\_

**OWNER** Name / Address / City / State / Zip \_\_\_\_\_ Daytime Telephone \_\_\_\_\_

**BUILDER** Name / Address / City / State / Zip \_\_\_\_\_ Contractors License No. \_\_\_\_\_

**CONTACT NAME - PHONE - EMAIL - FAX** \_\_\_\_\_

**ARCHITECT** Name / Address / City / State / Zip \_\_\_\_\_ Daytime Telephone \_\_\_\_\_

<b>TYPE OF WORK</b> <input type="checkbox"/> Commercial <input type="checkbox"/> Residential	<input type="checkbox"/> New Construction	<input type="checkbox"/> Deck	<input type="checkbox"/> Re-Roof
	<input type="checkbox"/> Addition	<input type="checkbox"/> Fence Height: _____	<input type="checkbox"/> Re-Side
<b>EST. VALUATION OF WORK</b> \$ _____ square feet: _____	<input type="checkbox"/> Remodel	<input type="checkbox"/> Pool	<input type="checkbox"/> Ret. Wall Height: _____
	<input type="checkbox"/> Finish Basement	<input type="checkbox"/> Stucco / Stucco Demo	<input type="checkbox"/> Window Replacement
	<input type="checkbox"/> Accessory Structure	<input type="checkbox"/> Garage / Shed	<input type="checkbox"/> Other: _____

**Detailed Description of Work to be Performed:**  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature of this application by the legal property owner or a licensed contractor, as the owner's representative, is required and authorizes the City Zoning Administrator or designee and the City Building Official or designee to enter upon the property to perform needed inspections. Entry may be without prior notice. I hereby acknowledge that I have read this application and state that all information is true and correct to the best of my knowledge. I further agree that all work performed will be in accordance with approved plans, specifications and conditions and to abide by all ordinances of the City and the laws of the State of Minnesota regarding actions taken pursuant to this permit. I agree to pay all plan review fees even if I choose not to proceed with the work. Permit expires when work is not commenced within 180 days from date of permit, or if work is suspended, abandoned, or not inspected for 180 days. Work beyond the scope of this permit, or work without a permit or inspection will be subject to a penalty.

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PRINTED NAME:** \_\_\_\_\_

**Signature of (please check one) :**  Owner  Building Contractor,  Architect,  Other \_\_\_\_\_

**----- OFFICE USE ONLY BELOW THIS LINE -----**

**OCCUP. TYPE:** \_\_\_\_\_ **CONST. TYPE:** \_\_\_\_\_ **CODE:** \_\_\_\_\_ **BLDG SPRINKLED** Yes / No

**VALUATION OF PERMIT: \$** \_\_\_\_\_

Permit Fee: \$ _____	<b>CITY FEES</b>
Plan Review Fee: \$ _____	Storm Water Connection: \$ _____
State Surcharge: \$ _____	SAC Charge: \$ _____
Site Inspection Fee: \$ _____	Sewer Permit: \$ _____
S.E.C. Fee: \$ _____	Sewer Hook-Up: \$ _____
Penalty / Other Fee: \$ _____	Water Hook-Up: \$ _____
Copy Charge (\$.25 per 8.5 x11 page) \$ _____	Water Meter: \$ _____
<b>SUB-TOTAL \$</b> _____	Sewer Trunk: \$ _____
Plumbing Fee \$ _____	Water Trunk: \$ _____
Mechanical Fee \$ _____	Water Permit: \$ _____
	Storm Water Trunk: \$ _____
	<b>TOTAL DUE: \$</b> _____

**SPECIAL CONDITIONS OF PERMIT:**  
 \_\_\_\_\_

**BUILDING APPROVAL BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

Printed Name of Building Approval By: \_\_\_\_\_

**CITY APPROVAL BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Paid \_\_\_\_\_ Date: \_\_\_\_\_ Receipt No. \_\_\_\_\_ By: \_\_\_\_\_ Route to City \_\_\_\_\_

**NEW CHANGES TO RATES ON BUILDING PERMITS**

**CITY OF GREEN ISLE**

	<b>OLD RATES EFFECTIVE 1/01/2006</b>	<b>NEW RATES EFFECTIVE 3/15/2007</b>
<b>SAC</b>	<b>\$500.00</b>	<b>\$500.00</b>
<b>WAC</b>	<b>\$600.00</b>	<b>\$600.00</b>
<b>WATER METER</b>	<b>\$100.00</b>	<b>\$100.00</b>
<b>ARLINGTON SEWER</b>	<b>\$1,000.00</b>	<b>\$2,200.00</b>
<b>TOTALS:</b>	<b>\$2,200.00</b>	<b>\$3,400.00</b>

<b>BUILDING PERMIT FEES (90% of the 1997 Fee Schedule)</b>								
<b>Surcharge</b>	<b>Value</b>	<b>Fee Cost</b>	<b>Surcharge</b>	<b>Value</b>	<b>Fee Cost</b>	<b>Surcharge</b>	<b>Value</b>	<b>Fee Cost</b>
\$0.25	Up To \$500.00	\$20.70	\$15.50	\$31,000.00	\$406.67	\$37.50	\$ 75,000.00	\$736.88
\$0.30	\$600.00	\$23.90	\$16.00	\$32,000.00	\$415.76	\$38.00	\$ 76,000.00	\$743.88
\$0.35	\$700.00	\$26.64	\$16.50	\$33,000.00	\$424.85	\$38.50	\$ 77,000.00	\$750.88
\$0.40	\$800.00	\$29.39	\$17.00	\$34,000.00	\$433.94	\$39.00	\$ 78,000.00	\$757.88
\$0.45	\$900.00	\$32.13	\$17.50	\$35,000.00	\$443.03	\$39.50	\$ 79,000.00	\$764.88
\$0.50	\$1,000.00	\$34.88	\$18.00	\$36,000.00	\$452.12	\$40.00	\$ 80,000.00	\$771.88
\$0.55	\$1,100.00	\$37.62	\$18.50	\$37,000.00	\$461.21	\$40.50	\$ 81,000.00	\$778.88
\$0.60	\$1,200.00	\$40.37	\$19.00	\$38,000.00	\$470.30	\$41.00	\$ 82,000.00	\$785.88
\$0.65	\$1,300.00	\$43.11	\$19.50	\$39,000.00	\$479.39	\$41.50	\$ 83,000.00	\$792.88
\$0.70	\$1,400.00	\$45.86	\$20.00	\$40,000.00	\$488.48	\$42.00	\$ 84,000.00	\$799.88
\$0.75	\$1,500.00	\$48.60	\$20.50	\$41,000.00	\$497.57	\$42.50	\$ 85,000.00	\$806.88
\$0.80	\$1,600.00	\$51.35	\$21.00	\$42,000.00	\$506.66	\$43.00	\$ 86,000.00	\$813.88
\$0.85	\$1,700.00	\$54.09	\$21.50	\$43,000.00	\$515.75	\$43.50	\$ 87,000.00	\$820.88
\$0.90	\$1,800.00	\$56.84	\$22.00	\$44,000.00	\$524.84	\$44.00	\$ 88,000.00	\$827.88
\$0.95	\$1,900.00	\$59.58	\$22.50	\$45,000.00	\$533.93	\$44.50	\$ 89,000.00	\$834.88
\$1.00	\$2,000.00	\$62.33	\$23.00	\$46,000.00	\$543.02	\$45.00	\$ 90,000.00	\$841.88
\$1.50	\$3,000.00	\$74.93	\$23.50	\$47,000.00	\$552.11	\$45.50	\$ 91,000.00	\$848.88
\$2.00	\$4,000.00	\$87.53	\$24.00	\$48,000.00	\$561.20	\$46.00	\$ 92,000.00	\$855.88
\$2.50	\$5,000.00	\$100.13	\$24.50	\$49,000.00	\$570.29	\$46.50	\$ 93,000.00	\$862.88
\$3.00	\$6,000.00	\$112.73	\$25.00	\$50,000.00	\$579.38	\$47.00	\$ 94,000.00	\$869.88
\$3.50	\$7,000.00	\$125.33	\$25.50	\$51,000.00	\$588.48	\$47.50	\$ 95,000.00	\$876.88
\$4.00	\$8,000.00	\$137.93	\$26.00	\$52,000.00	\$597.57	\$48.00	\$ 96,000.00	\$883.88
\$4.50	\$9,000.00	\$150.53	\$26.50	\$53,000.00	\$598.28	\$48.50	\$ 97,000.00	\$890.88
\$5.00	\$10,000.00	\$163.13	\$27.00	\$54,000.00	\$604.58	\$49.00	\$ 98,000.00	\$897.88
\$5.50	\$11,000.00	\$175.73	\$27.50	\$55,000.00	\$610.88	\$49.50	\$ 99,000.00	\$904.88
\$6.00	\$12,000.00	\$188.33	\$28.00	\$56,000.00	\$617.18	\$50.00	\$100,000.00	\$911.88
\$6.50	\$13,000.00	\$200.93	\$28.50	\$57,000.00	\$623.48			
\$7.00	\$14,000.00	\$213.53	\$29.00	\$58,000.00	\$629.78			
\$7.50	\$15,000.00	\$226.13	\$29.50	\$59,000.00	\$636.08			
\$8.00	\$16,000.00	\$238.73	\$30.00	\$60,000.00	\$642.38			
\$8.50	\$17,000.00	\$251.33	\$30.50	\$61,000.00	\$648.68			
\$9.00	\$18,000.00	\$263.93	\$31.00	\$62,000.00	\$654.98			
\$9.50	\$19,000.00	\$276.53	\$31.50	\$63,000.00	\$661.28			
\$10.00	\$20,000.00	\$289.13	\$32.00	\$64,000.00	\$667.58			
\$10.50	\$21,000.00	\$301.73	\$32.50	\$65,000.00	\$673.88			
\$11.00	\$22,000.00	\$314.33	\$33.00	\$66,000.00	\$680.18			
\$11.50	\$23,000.00	\$326.93	\$33.50	\$67,000.00	\$686.48			
\$12.00	\$24,000.00	\$339.53	\$34.00	\$68,000.00	\$692.78			
\$12.50	\$25,000.00	\$352.13	\$34.50	\$69,000.00	\$699.08			
\$13.00	\$26,000.00	\$364.73	\$35.00	\$70,000.00	\$705.38			
\$13.50	\$27,000.00	\$377.33	\$35.50	\$71,000.00	\$711.68			
\$14.00	\$28,000.00	\$389.93	\$36.00	\$72,000.00	\$717.98			
\$14.50	\$29,000.00	\$402.53	\$36.50	\$73,000.00	\$724.28			
\$15.00	\$30,000.00	\$415.13	\$37.00	\$74,000.00	\$730.58			
						<b>Plan Review is 65% of permit valuations.</b>		
						<b>Valuations over \$100,000 will include \$5.04 for each additional \$1,000 or fraction thereof above \$100,000 to and including \$500,000.</b>		
						<b>Valuations over \$500,000 will include \$4.27 for each additional \$1,000 or fraction thereof above \$500,000 to and including \$1,000,000.</b>		
						<b>Valuations over \$1,000,000 will include \$2.83 for each additional \$1,000 or fraction thereof above \$1,000,000</b>		
						<b>Roofing Permit is \$50.00</b>		
<b>Siding Permit is \$50.00</b>			<b>Plumbing &amp; Mechanical Permit is \$50.00 (each)</b>					
<b>Window Replacement Permit is \$50.00</b>						<b>Demolition Permit is \$50.00</b>		



**CITY OF GLENCOE**  
**BUILDING CODE FEE SCHEDULE**

Effective Date: April 1, 2014

**Residential Fees**  
**(for permits that are issued over-the-counter and have flat-rate fees)**

*(Definition of residential: **IRC-1 Single Family Dwelling:** Any building that contains one dwelling unit used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. **IRC-2 Two-Family Dwelling:** Any building that contains two separate dwelling units with separation either horizontal or vertical on one lot used, intended, or designed to be built, used, rented, leased, let, or hired out to be occupied, or occupied for living purposes. **IRC-3 – Townhouse:** Definition: A single-family dwelling unit constructed in a group of two or more attached units in which each unit extends from the foundation to the roof and having open space on at least two sides of each unit. Each single-family dwelling unit shall be considered to be a separate building. Separate building service utilities shall be provided to each single-family dwelling unit when required by other chapters of the State Building Code. **IRC-4 Accessory Structure:** Definition: A structure not greater than 3000 ft<sup>2</sup> in floor area, and not over two stories in height, the use of which is customarily accessory to and incidental to that of the dwelling(s) and which is located on the same lot.*

**Maintenance Permit Fees:**

- Re-Roof: \$50.00 see handout for when building permit is required
- Re-Side: \$50.00 see handout for when building permit is required
- Re-Window: \$50.00 replacement of same size windows (Exception: egress windows – see handout)
- Re-Door (Exterior): \$50.00 replacement of same-size exterior doors
- Garage door: \$50.00 replacement of same size doors

**Zoning Permit Fees:**

- Shed (under 120 sq. ft.) \$40.00 no state surcharge
- Fence (under 6' in height) \$40.00 no state surcharge  
(Fences over 6' in height and retaining walls over 4' in height require building permits submitted for plan review and are based on valuation)

**Plumbing Permit Fees:**

- New fixtures: \$75.00 (minimum) (\$10.00 per fixture after 8 fixtures)
- Lawn Irrigation Systems: \$50.00
- Fixture Maintenance: \$50.00 (This permit is for replacing a previously existing fixture or appliance where only disconnecting and reconnecting of existing pipes or ducts is to be done. Changing vent systems, running new drain or supply lines, or replacing or installing new ductwork, pipes, or vents is not fixture maintenance. Examples include Sink, Toilet, Water Softener, or Water Heater Replacement.)

**Mechanical Permit Fees:**

- New appliances: \$75.00 (minimum) (\$37.50 per unit with a two unit minimum)
- Gas Line (with mechanical permit): \$12.50 per gasline, \$25.00 minimum
- Gas Line only permit: \$50.00
- Fire Place insert – see Above (Mechanical Permits)
- Fire Place masonry – Based on valuation (building permit required)
- Fixture Maintenance: \$50.00 (This permit is for replacing a previously existing appliance where only disconnecting and reconnecting of existing pipes or ducts is to be done. Changing vent systems, running new gas lines, or replacing or installing new ductwork, pipes, or vents is not fixture maintenance. Examples include Furnace, Boiler, A/C, or Water Heater Replacement.)

**Moved in Structures: See Building Permit Related Fees – commercial and residential**



## Commercial Fees (all projects not defined as residential above)

ALL Commercial permit applications require plan review, and permit fees are based on valuation (includes, re-roof, re-side, re-window, and re-door).

Plumbing and Mechanical Permit Fees = valuation based fee (copy of contract must be submitted with permit application)

Building Permit minimum: \$75.00

Plumbing minimum: \$75.00

Mechanical minimum: \$75.00

Gasline minimum (unless included with other mechanical work): \$50.00

Commercial Plumbing Plan Review: Plumbing Plan Review Fee Schedule

Fire Sprinkler Systems require regular building permit; fees are based on valuation

Fire Alarm Systems require regular building permit; fees are based on valuation

## Valuation Based Fees

(Residential and Commercial building permit fees when plan review is required):

Fee Schedule Base: 1994

Value up to (and including):		For the first:	Plus	For each additional:
\$500	\$35.00	\$500		
\$2000	\$35.00	\$500	\$2.75	\$100 or fraction thereof
\$25,000	\$76.25	\$2,000	\$12.50	\$1,000 or fraction thereof
\$50,000	\$363.75	\$25,000	\$9.00	\$1,000 or fraction thereof
\$100,000	\$588.75	\$50,000	\$6.25	\$1,000 or fraction thereof
\$500,000	\$901.25	\$100,000	\$5.00	\$1,000 or fraction thereof
\$1,000,000	\$2901.20	\$500,000	\$4.25	\$1,000 or fraction thereof
1,000,001 and up	\$5028.25	\$1,000,000	\$3.00	\$1,000 or fraction thereof

\*Pursuant to MN Rules Chapter 1300.0160 subpart 3, Building permit valuations shall be set by the Building Official. For determining the permit valuation, the Building Official will use the supplied valuation with a minimum value as calculated by the current Building Valuation Data Table, published each May by the Department of Labor and Industry and other data, as needed, for projects not otherwise specified.

## Building Permit Related Fees – commercial and residential)

- **Plan Check/Document Evaluation fee:** 65% of the Permit Fee for Residential and Commercial Projects. All valuation-based permits require plans/documents to be submitted for review
- **Master Plan:** When submittal documents for similar plans are approved, plan review fees shall not exceed 25 percent of the normal building permit fee established and charged for the same structure. Plan review fees for the original plan review is 65% of the permit fee.
- **Review of state approved plans:** 25% of the plan review required by the adopted fee schedule (for orientation to the plans)
- **Residential Site Inspection (including initial S.E.C.),** required for all new construction (new homes, detached garages, accessory structures) \$50.00
- **Commercial Site Inspection (including initial S.E.C.),** required for all new construction (new buildings and accessory structures) \$90.00
- **S.E.C. (Sediment and Erosion Control) .0005 x permit valuation for all Building Permits except Re-Roof, Re-Side, Re-Window, Decks & Interior Remodels; Minimum \$150.00 New Home or Commercial Construction, Minimum \$50.00 on any other non-exempt Construction**
- **Demolition Permit Fees:** Based on valuation with a minimum fee of \$100.00

- **Exterior Structures:**

- Retaining Wall (over 4' in height): based on valuation
- Fence (over 6' in height): based on valuation
- Sheds (over 120 sq. feet): based on valuation
- Swimming Pools:

*Seasonal Swimming Pools: \$50.00*

(Seasonal residential swimming pools requiring permits (over 24" and 5000 gallons, installed entirely above grade) are allowed to be installed with a single application and approval provided that the same pool is installed in the same location each year. Once approved, the pool may be put up and taken down any number of times. A site plan is required to be approved as a part of the permit submittal, and must be kept on site for review as needed.)

*Permanent and In-ground Swimming Pools: Based on Valuation*

- **Pre-moved in single family dwelling – code compliance inspection:** \$175.00 plus travel time and mileage from municipality office (as calculated by Google maps)
- **Pre-moved in accessory structure – code compliance inspection:** \$125.00 plus travel time and mileage from municipality office (as calculated by Google maps)
- **Connection fee – Moved in structure:** \$200.00 (does not include foundation/interior remodel)
- **Manufactured home installation:** \$200.00 (does not include foundation/interior remodel) plus connection fees (if applicable)
- **Connection fee – plumbing:** \$50.00
- **Connection fee – mechanical:** \$50.00
- **Site work for manufactured, prefab, or moved in home (foundation, basement, etc.):** valuation based

### State Surcharge Fees

**State Surcharge:** Schedule is based on the currently adopted State Surcharge Table – per MN Statute 326B.148

State Surcharge is applicable on all permits unless otherwise noted.

### Other Inspections and Fees

1.	Re-inspection Fee - A re-inspection fee may be assessed for each inspection or re-inspection when such portion of work for which inspection is called is not complete or when corrections called for are not made. On valuation-based building permits, this fee is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with the requirements of the code, but as controlling the practice of calling for inspections before the job is ready for such inspection or re-inspection. Re-inspection fees shall also be assessed when: 1) the address of the jobsite is not posted, 2) the inspection record card is not posted or provided at the worksite, 3) the approved plans are not readily available for the inspector, 4) full access to the site is not provided for the inspector, 5) the inspector is not met by the responsible individual (no show), 6) on residential (IRC) maintenance permits where corrections are required to be inspected, and 7) deviations from the approved plans occur without prior building official approval. Re-inspection fees are due on or before the re-inspection. Payment shall be made payable to the Municipality:	\$50.00 each
2.	Inspections outside of normal business hours (will include travel time both ways – 2 hour minimum):	\$60/hr.
3.	Inspections for which no fee is indicated, Miscellaneous and Special Services (1/2 hour minimum):	\$60/hr.
4.	Additional Plan Review required by changes, additions, or revisions to approved plans (½ hour minimum)	\$75/hr.
5.	Special Investigation fee (work started without obtaining a permit) – applied whether permit is issued or not	100% of permit fee

6.	Copy charge (black/white 8 ½ x 11) – per side	\$ .25/sheet
7.	Copy charge (black/white 11 x 17 and 8 ½ x 14) – per side	\$.50/sheet
8.	Copy charge (color 8 ½ x 11) – per side	\$1.00/sheet
9.	Copy charge (color 11 x 17 and 8 ½ x 14) – per side	\$2.00/sheet
10.	Replacement permit card fee – short card (8 ½ x 7)	\$25.00
11.	Replacement permit card fee – long card (8 ½ x 14)	\$40.00
12.	License Look-Up (contractor license verification)	\$5.00
13.	Lead Certification (for eligible construction) (contractor Lead Certification Verification)	\$5.00
14.	Permit Renewal within 6 mos. of expiration (no plan changes, no code changes, new permit number)	50% of original permit fee
15.	Change of Use of occupancy classification	\$100.00
16.	Pre-Final inspection (new home or structure) – 2 hour minimum	\$60/hr.
17.	Temporary Certificate of Occupancy – Escrow (less costs to administer)	\$1,000.00
18.	Refunds:	
	Plan review (if plan review has not started)	100%
	Plan review (if plan review has started - partial)	50%
	Plan review (if plan review has been completed)	0%
	Permit fee (if work has not started) within 6 months of permit issuance by municipality	75%
	Maintenance Permits	0%

Permit Valuation is based on supplied construction value with a minimum of the calculated value from the approved building department valuation schedule.

Last Date Printed:



## 2019 FEE SCHEDULE

### BUSINESS SERVICES / MISCELLANEOUS

Staff Time - Regular Hours	per hour	50.00
Staff Time - After Hours	per hour	75.00
Public Notice		75.00
Comprehensive Plan Amendment/Change	fee + escrow*	500.00
City Code Amendment	Fee may be waived if the amendment benefits the entire community.	250.00
Notary Public		N/C
Golf Cart Permit	annual	10.00
ATV Permit	annual	10.00
On-Site Parking Permit	per vehicle, per year	10.00
Copy Cost	per page	0.25
Fax Cost	per page	1.00
Credit Card Payment Fee	5% of charge amount	5%
Laminating Costs	per page, up to size 8 1/2 x 11	2.50
Certification Fee	per assessment	25.00
Special Assessment Search		30.00
Returned Check Charge		35.00
Peddler License	annual license	50.00
Solicitor License	annual license	50.00
Transient Merchant License	annual license	50.00
Waste Hauler Permit	tri-annual	100.00
Fire Works - Temporary Tent/Stand		350.00
Fire Works - Permanent Store		100.00
Cemetery Lot - Resident		400.00
Cemetery Lot - Non-Resident		600.00
Fire Dept. Emergency Call (non-resident of fire district)	per call	500.00
Fire Department Service Call - Billing Rate	1st hour - minimum of 1 hour	500.00
Fire Department Service Call	each additional hour	300.00
Right Of Way Permit - business		50.00
Right Of Way Permit - residential		25.00

### FINES & VIOLATIONS

False Alarm - rolling 12 month period

First three offenses	Warning
4th offense	50.00
5th offense	100.00

6th offense	150.00
each additional offense increases in increments of \$50	
<b>Sprinkling Ban Violation</b>	
1st offense	Warning
2nd offense	50.00
3rd offense	100.00
each additional offense	200.00
<b>Towing and Storage of Vehicles</b>	
Actual Cost	
<b>Nuisance Violation - rolling 12 month period</b>	
1st offense	Warning
Offenses thereafter	administrative penalty + cost of abatement
<b>Administrative Penalty</b>	
1st offense	Warning
2nd offense	115.00
3rd offense	130.00
4th offense	150.00
each additional offense increases in increments of \$50	
<b>Abatement Fees</b>	
Actual Cost	

**PLANNING - Application fees may require additional legal, engineering and associated costs.**

Infrastructure Deposit (refundable)	Amount may be different based on development	900.00
Excavation Permit		Actual Cost
Fill Permit		Actual Cost
General Sign Permit (no plan review required)	60.00 permit + 1.00 surcharge	61.00
Residential Demolition Permit	100.00 permit + 1.00 surcharge	101.00
Commercial Demolition Permit	200.00 permit + 1.00 surcharge	201.00
Conditional Use Permit - Residential		200.00
Conditional Use Permit - Non-Residential		300.00
Interim Use Permit - Residential		200.00
Interim Use Permit - Non-Residential		300.00
Rezoning Application		350.00
Variance - Residential		200.00
Variance - Non-Residential		300.00
Street/Alley/Easement Vacation Application Fee		150.00
Annexation Application Fee		300.00
Storm Water Plan		250.00
Wetland Mitigation Plan	Fee + Escrow	100.00
Parking Reduction		100.00
Application for Appeal		150.00

Carver County Recording Fee		46.00
Site Plan Review	fee + escrow**	300.00
Lot Split		200.00
Boundary Line Adjustment		100.00
Sketch Plat Review	fee + escrow***	200.00
Subdivision * Preliminary Plat	fee + \$10 per lot	350.00
Subdivision *Final Plat	fee + \$10 per lot	250.00
<b>Planned Unit Development (PUD)</b>	in addition to plat fees	
Sketch Plan	fee + escrow*	200.00
General Concept Plan	fee + escrow	400.00
Final Plan		300.00
Plan Amendment		300.00
<b>Developer Escrow Deposit</b> (required payment by certified check)		
*Developer Escrow Deposit	up to	2000.00
**Developer Escrow Deposit - Site Plan Review		5000.00
**Developer Escrow Deposit - Site Plan Review Tacoma W Industl Park		15000.00
***Developer Escrow Deposit - Development Review paid at Sketch Plan		10000.00

## PARK DEDICATION

Single Family	See Chapter 11 of the City Code for fee.
Two Family	See Chapter 11 of the City Code for fee.
Townhome	See Chapter 11 of the City Code for fee.
Multi-Family	See Chapter 11 of the City Code for fee.
Commercial/Industrial	See Chapter 11 of the City Code for fee.
Basin Connection	Actual Cost

*If City Council determines land shall be dedicated, the following requirements shall be met:*

Residential Subdivisions	10% of total property area
Non-Residential Subdivisions	5% of total property area

## BUILDING PERMITS

### Building Permit Fee Calculation

See the MN State's Uniform Building Code for full list of valuation.

Valuation	\$1 to 500	25.85
	\$501 to 2000	\$25.85 for the first 500 plus 3.36 for each additional 100 or fraction thereof, to and including 2,000
	\$2001 to 25,000	\$76.25 for the first 2000 plus 15.40 for each additional 1000 or fraction thereof, to and including 25,000
	\$25,001 to 50,000	\$430.45 for the first 25,000 plus 11.11 for each additional 1000 or fraction thereof, to and including 50,000
	\$50,001 to 100,000	\$708.20 for the first 50,000 plus 7.70 for each additional 1000 or fraction thereof, to and including 100,000
	\$100,001 to 500,000	\$1,093.20 for the first 100,000 plus 6.16 for each additional 1000 or fraction thereof, to and including 500,000
	\$500,001 to 1,000,000	\$3,557.20 for the first 500,000 plus 5.23 for each additional 1000 or fraction thereof, to and including 1,000,000
	\$1,000,001 and up	\$6,172.20 for the first 1,000,000 plus 4.02 for each additional 1000 or fraction thereof

### Building Department Inspection Fees

Building Permit Fee	100% of above fee schedule + state surcharge	
Residential Plan Check Fee	65% of building permit fee	
Commercial Plan Check Fee	65% of building permit fee	
Building Permit Investigation Fee	Work done without a permit. Fee is up to the actual permit amount	
Reinspection Fees/Additional Inspection fees	Each inspection	45.00
Pre-Move Structure Inspections	per hour + mileage expense from inspector's office	45.00
Moved-In House Permit Fee	fee + permit, plan review, state surcharge, fees for foundation, interior remodel, addition, garage	250.00
Mobile Home Move-In Permit		250.00
Moved-In Shed/Garage	fee + permit, plan review, state surcharge, fees for foundation, interior remodel, addition, garage	125.00
Heating/Cooling Permit - Residential	per fixture + \$1.00 state surcharge	60.00
Heating/Cooling Permit - Commercial	Based on value, 1997 fee schedule + 10%	
Plumbing Permit	per fixture + 1.00 state surcharge	61.00
Residential Plbg Fixture Change Out (water heater/softener)	\$15.00 + \$1.00 state surcharge	16.00
Commercial/Industrial Plumbing Plan Review	See the MN State's Uniform Building Code for list of valuation.	

### GENERAL PERMITS (minor residential alteration)

Rewindow	60.00 permit + 1.00 state surcharge	61.00
Reside	60.00 permit + 1.00 surcharge	61.00
Reroof	60.00 permit + 1.00 surcharge	61.00
Fence - 7 feet tall or more	based on value	61.00
Fence - under 7 feet tall	zoning permit required	n/c

### RENTAL DWELLINGS

Rental Dwelling Inspection	minimum	54.00
<i>Based on the number os units per address</i>		
3 - 5 units	per unit	18.00
6 - 10 units	per unit	17.00
11 - 20 units	per unit	15.75
21 - 40 units	per unit	14.75
41 - 100 units	per unit	13.50
101 - 200 units	per unit	12.50
200+ units	per unit	11.25
Rental Dwelling Reinspection fee - beyond 1st follow-up	each	45.00
Unlicensed Rental Dwelling Fines		250.00
Unlicensed fine	per day/per unit, charged until license is obtained	10.00
Rental Dwelling Violation		50.00
Violation fee	per day / per unit, charged until corrections are complete	10.00



## UTILITY CONNECTION CHARGES

Water main Trunk Charge	per ERU	3900.00
Water main Trunk Charge - townhome/twinhome	per ERU	2500.00
Sewer main Trunk Charge	per ERU	3900.00
Sewer main Trunk Charge - townhome/twinhome per ERU	per ERU	2500.00
Water Hook-up Charge		125.00
Sewer Hook-up Charge		125.00
Storm Sewer Trunk Charge	per ERU	750.00
Barnes Lake Outlet	per ERU	250.00
Tacoma Ave N Improvement Fee		634.00
SAC/WAC Fees	See Spreadsheet	
3/4" Residential Water Meter	includes meter, horn, swivels & remote	410.00
1" Residential Water Meter	includes meter, horn, swivels & remote	475.00
1 1/2" Commercial Water Meter	includes meter, flange, & remote	1470.00
2" Commercial Water Meter	includes meter, flange, & remote	1670.00
3" Commercial Water Meter	includes meter, flange, & remote	2030.00
3/4" Residential Water Meter	meter only	180.00
1" Residential Water Meter	meter only	240.00
1 1/2" Commercial Water Meter	meter only	1350.00
2" Commercial Water Meter	meter only	1550.00
3" Commercial Water Meter	meter only	1950.00
5/8 x 3/4 Meter Horn	each + sales tax	85.00
1" Meter Horn - no lead	each + sales tax	120.00
3/4 Swivel - no lead	each + sales tax	15.00
1" Swivel - no lead	each + sales tax	19.00
1" Male Swivel - no lead	each + sales tax	20.00
1" Solder Swivel - no lead	each + sales tax	20.00
Single Port Radio	each + sales tax	140.00
Dual Port Radio	each + sales tax	155.00
1 1/2" flange	each + sales tax	40.00
2" flange	each + sales tax	40.00
3" flange	each + sales tax	50.00
Remote Reader	replacement	250.00
Non-Seasonal Disconnect/Reconnect Charge	each	75.00
Seasonal Disconnect/Reconnect Charge	each	50.00
Curb Box Cover	each + sales tax	115.00

## UTILITY RATES

Late Payment Penalty	% of unpaid balance	10%
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**Water**

Residential Water Base Charge	per unit, per month	16.00
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Commercial Water Base Charge	per unit, per month	28.00
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Residential Water Usage Charge (Per 1,000 gallons)	Tier I - 0 to 6,000 gallons used	3.45
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	Tier II - 6,001 to 52,000 gallons used	4.46
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	Tier III - 52,001 to 88,000 gallons used	5.25
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	Tier IV - 88,001+ gallons used	6.77
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Commercial Water Usage Charge (Per 1,000 gallons)	Tier I - 0 to 6,000 gallons used	3.45
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	Tier II - 6,001 to 52,000 gallons used	4.46
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	Tier III - 52,001+ gallons used	5.25
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Water Plant Charge	per unit, per month	8.20
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Water Sales	private truck	25.00
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	per 1000 gallons for NYA residents	3.60
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	per 1000 gallons for non-residents	8.30
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**Sewer**

Residential Sewer Base Charge	per unit, per month	9.00
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Commercial Sewer Base Charge	per unit, per month	9.00
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Residential Sewer Usage Charge	per 1,000 gallons - based on average water used in winter qtr	7.16
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Commercial Sewer Usage Charge	per 1,000 gallons - based on average water used in winter qtr	7.16
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Sewer Plant Charge	per unit, per month	5.00
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**Storm Water Drainage**

REC Unit	per month	4.90
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**Special Parcels**

Impervious Area	per month	18.44/acre
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Pervious Area	per month	5.81/acre
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SF Attached (Townhouse)	per month	2.47
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**Commercial/Industrial**

0%-50% Impervious	per month	8.98/acre
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>50%-75% Impervious	per month	13.69/acre
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>75% Impervious	per month	16.84/acre
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Open Space	per month	5.81/acre
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**EQUIPMENT - All equipment requires operation by City Staff. Staff time is not included in fee. 1 hour minimum unless otherwise**

City Staff Operation Fee	per hour	50.00
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City Staff Operation Fee (after hours)	per hour	75.00
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Bobcat S-250	per hour	100.00
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Bucket Truck	per hour	150.00
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Bus	per hour	25.00
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Camera equipment	per hour	100.00
Dump Truck	per hour	100.00
Flail Mower	per hour	90.00
Jetter	per hour	300.00
Jetter plus Vacuum	per hour	500.00
Loader	per hour	150.00
Mower	per hour	50.00
Pick Up Truck	per hour	50.00
Push Camera	per occurrence	50.00
Rotary Mower	per hour	60.00
Snow Plow	per hour	150.00
Street Sweeper	per hour	150.00
Tanker w/ pump	per hour	100.00
Tractor	per hour	90.00
Vacuum	per hour	250.00
Utility Vehicle w/weed sprayer	per hour	50.00
Loader mounted snow blower	per hour	100.00
String Trimmer	per hour	50.00
Chainsaw	per hour	50.00
Line Striper	per hour	75.00
Brush Chipper	per hour	100.00
Utility Vehicle w/plow	per hour	100.00
4" pump	per hour	50.00
Salt	per ton	76.00
Trailer	per hour	50.00

### LIQUOR LICENSE - Liquor licenses run from July 1 - June 30

#### On-Sale

Intoxicating Liquor	per year	1200.00
Wine	per year	100.00
Sunday Liquor Sales	per year	200.00
Pavilion Intoxicating Liquor	must have an NYA On-Sale Intoxicating Liquor License	N/C
3.2 Beer / Malt Liquor	per year	150.00
Temporary (1 - 3 day event or up to 12 days in calendar year)	per year	25.00
Extended hours - 2am	per year	500.00

#### Off-Sale

Intoxicating Liquor	per year	200.00
3.2 Beer / Malt Liquor	per year	50.00

#### Miscellaneous Liquor License

Consumption & Display Permit	per year	100.00
Malt Liquor or Set Up Holder Permit	per year	250.00
Liquor License Investigation Fee - new license	per year	500.00
Liquor License Investigation Fee - established renewal license	per year	100.00

## ANIMALS

Animal License or Duplicate Animal License	per year	5.00
Unlicensed fine	per fine	50.00
Animal pick-up charge	per event	50.00
Impound Expenses		Actual Cost
Animal running at large or creating nuisance		
1st offense		10.00
2nd offense		50.00
3rd offense		150.00
each additional offense		250.00
Backyard Chickens Permit	Biennial	50.00

## ADULT USE

Adult Use License Fee	per year	1500.00
Adult Use Investigation Fee	per year	500.00

## RENTAL FACILITIES

### *Willkommen Park Pavilion*

Rental Fee	per day	400.00
NYA Civic Group	per day	N/C
Local Non-Profit (must have proof 501-3c Form)	per day	150.00
Damage Deposit (required prior to event date)		300.00
Sound System	per event	50.00
Scheduled Early Entry / Exit	per day	250.00
Early / Late Entry - Two weeks or less prior to event date	per day	125.00
Willkommen Park Gazebo	per event	50.00

### *Roy Clay Community Building*

Rental Fee	per day	125.00
NYA Civic Group	per day	N/C
Local Non-Profit (must have proof 501-3c Form)	per day	75.00
Damage Deposit (required prior to event date)		200.00

### *Lion's Shelter*

Rental Fee	per day	125.00
NYA Civic Group	per day	N/C

Local Non-Profit (must have proof 501-3c Form)	per day	75.00
Damage Deposit (required prior to event date)		200.00

**Legion Pool Park**

Rental Fee	per day	125.00
NYA Civic Group	per day	N/C
Local Non-Profit (must have proof 501-3c Form)	per day	75.00
Damage Deposit (required prior to event date)		200.00

**WEST CARVER COMMUNITY POOL**

Family Season Pass	Up to 5 people - must live at the same address	125.00
	each additional family member	15.00
Single Season Pass		75.00
Child Care Pass		200.00
Family / Child Care Pass	include child care clients + 5 family members	250.00
	each additional family member	15.00
Daily Admission	per day	5.00
10 Pass Punch Card	10 day pass	35.00
Group Rate (ten or more people)	10 people	35.00
	each additional person	3.00
Birthday Party	1.5 hours, up to 25 guests, includes one treat per person	125.00
Swim Lessons		
Regular		45.00
Private		150.00
Semi-Private	per student, max of 3	75.00
Family - Sibling	max of 3 students in similar level	150.00





## 2019 Le Sueur Governmental Fee Schedule

TYPE	Fee
<b>Airport Hangar Leases</b>	
Lots 1 - 16	\$ 0.30 per square foot or \$300 whichever is greater (3-year period)
Lots 17 - 40	\$ 750.00 Flat rate based on 50' x 50' building regardless of hangar size; (3-year period); 5% discount if paying all 3 years in first year
<b>Alcoholic Beverages</b>	
On-Sale Intoxicating	\$ 2,000.00 annually
On-Sale 3.2% Malt Liquor	\$ 120.00 annually
On-Sale Sunday Only	\$ 200.00 annually
On-Sale Wine	\$ 300.00 annually
Temporary On-Sale Intoxicating	\$ 50.00 annually
Off-Sale Intoxicating	\$ 100.00 annually
Off-Sale 3.2% Malt Liquor	\$ 30.00 annually
Bottle Club	\$ 300.00 annually
<b>City Hall Meeting Room Rent</b>	
Conference Room	\$ 15.00 per hour (minimum \$15; maximum \$45)
General Meeting Room	\$ 20.00 per hour (minimum \$20; maximum \$60)
Council Chambers	\$ 20.00 per hour (minimum \$20; maximum \$60)
<b>Miscellaneous License/Permits</b>	
Circus, Menagerie, Shows, Concerts	\$ 175.00 per day
Dance	\$ 30.00 per day
	\$ 150.00 per year
Mechanical Amusement	\$ 20.00 per location + \$15 per machine
Non-Enclosed Premises	\$ 125.00 per year
Parade	\$ -
Peddlers	\$ 40.00 per person/per day + \$2,000 surety bond
	\$ 200.00 per person/per year + \$2,000 surety bond
Transient Merchant	\$ 40.00 per person/per day + \$2,000 surety bond
	\$ 850.00 per person/per year + \$2,000 surety bond
NSF Check Charge	\$ 35.00
Park Shelter Rent	\$ 30.00 per day
Rental License Fees	\$ 75.00 covers 1-3 units; additional \$25
Photocopies	\$ 0.25 per copy, per side
Credit Card Phone Processing Fee	\$ 5.00
<b>Planning and Zoning</b>	
Accessory Structure <200 SQ FT	\$ 60.00
Annexation Petition	\$ 5.00 per acre (minimum \$100)
Conditional Use	\$ 350.00
Driveway Permit	\$ 60.00
Fence <=7' in Height	\$ 60.00
Home Occupation Permit	\$ 125.00
Rezoning Request	\$ 400.00
Sign Permit	\$ 60.00
Subdivision Plat - Preliminary	\$ 1,150.00
Subdivision Plat - Final	\$ 550.00
Vacation - Street or Alley	\$ 650.00
Variance	\$ 150.00
Zoning Ordinance Amendment	\$ 400.00
Zoning Verification Letter	\$ 60.00

ACTIVITIES WILL BE CHARGED REIMBURSEMENT OF OUT-OF-POCKET LEGAL AND ENGINEERING EXPENSES



**Police**

Animal at Large Fine	\$ 75.00
Background Checks	\$ 20.00
Barking Dog Fin	\$ 75.00
Fingerprinting	\$ 25.00
No Pet License Fine	\$ 75.00
Parking Violation	\$ 25.00
Peddler Violation Fine	\$ 125.00
Pet License Fee (Dogs & Cats)	\$ 8.00
Police Reports	\$ 10.00 one page; \$0.25/additional
Process Serving	\$ 35.00
Vehicle Storage	\$ 25.00 per day
Towing Fee	\$ 75.00

**Recreation**

2019

	Month-to-Month	Quarterly	Annual
Tier I - Family - Full Access	\$55.00	\$149.00	\$495.00
Tier II - Family - Fitness Room + Pool + Racquetball	\$52.00	\$140.00	\$468.00
Tier III - Family - Fitness Room + Pool	\$49.00	\$132.00	\$441.00
Tier IV - Family - Fitness Room	\$47.00	\$127.00	\$423.00
Tier V - Family - Indoor/Outdoor Pool	\$45.00	\$122.00	
Tier I - Adult - Full Access	\$28.00	\$76.00	\$252.00
Tier II - Adult - Fitness Room + Pool + Racquetball	\$25.00	\$68.00	\$225.00
Tier III - Adult - Fitness Room + Pool	\$23.00	\$62.00	\$207.00
Tier IV - Adult - Fitness Room	\$21.00	\$57.00	\$189.00
Tier V - Adult - Indoor/Outdoor Pool	\$18.00	\$49.00	
Tier I - Senior - Full Access	\$25.00	\$68.00	\$225.00
Tier II - Senior - Fitness Room + Pool + Racquetball	\$23.00	\$62.00	\$207.00
Tier III - Senior - Fitness Room + Pool	\$21.00	\$57.00	\$189.00
Tier IV - Senior - Fitness Room	\$19.00	\$51.00	\$171.00
Tier V - Senior - Indoor/Outdoor Pool	\$15.00	\$41.00	
Day Pass	\$ 6.00		
Day Pass 10 Day Punch Card	\$ 54.00		
Merrick Room	\$40.00/hr + \$10/additional hour		
Gym	\$40.00/hr + \$10/additional hour		
Pool	\$70.00/hr		
Ice Time	\$180.00/hr		
Arena Dry Floor Rental	\$75.00/hr		
Personal Training	\$40.00/hr		
Personal Training 10 HR Punch Card	\$ 360.00		

**Right-of-Way Fees**

Excavation Permit Fee	\$ 125.00
Excavation Permit	
Hole (Each)	\$ 95.00
Trench and/or Bore (\$0.20/lineal foot)	\$ 20.00 per 100' + Hole fee
Obstruction Permit (up to 14 days)	\$ 50.00
Permit Extension (per day up to 14 days)	\$ 7.50 per day
Delay Penalty	\$ 35.00 +\$10.00 per day after specified completion date

**Surface Restoration**

Bituminous Replacement - with shaping	\$ 190.00 per ton
Bituminous Replacement - no shaping	\$ 165.00 per ton
Curb Replacement	\$ 55.00 per foot

**Special Assessment Search**

Vehicle - Low Speed Electric	\$ 40.00
Zoning Ordinance & Subdivision Regulations Document	\$ 30.00
	\$ 50.00 Bound copy
	\$ 30.00 Photo copy

**Park Dedication Fee**

Residential - 1 Unit	\$ 200.00 Per unit
Residential - 2-4 Units	\$ 150.00 Per unit
Residential 5 or more	\$ 100.00 Per unit
Commercial and Industrial	Project Value x (0.0025) \$200 minimum/\$2,500 maximum

**Tax Increment Financing Application**  
**Tax Abatement Application**

\$ 6,000.00  
\$ 6,000.00

**Water Meter**

5/8" Meter	\$ 273.24
1" Meter	\$ 312.55
1-1/2" Meter	\$ 601.51
2" Meter	\$ 2,295.00
3" Meter	\$ 2,760.00
4" Meter	\$ 3,007.00

# City of Le Sueur

## 2019 Building Department Fee Schedule

ANYTHING NOT LISTED BELOW WILL BE BASED ON VALUATION

Permit Type	Fee Description	Fee
<b>Building</b>	Plan Review Fee	65% of building permit fee
	Similar plan review fee	25% of building permit fee
	Fee refunds when applicable *	Up to 75% of building permit fee
	Reactivate expired perm with no changes	One half cost of original building permit fee
	Re-Inspection fee	\$75
	Site inspection	\$75 + drive time
	Investigation fee	Whenever any work for which a permit is required by the code has been commenced without first obtaining a required permit, an investigation fee shall up to the amount of the permit fee shall be charged, regardless of permit is issued. Investigation fees are in addition to all other required fees.
	Accessory over 200 sq ft	Valuation (1997 UBC Table A-1) + SSC
	Accessory under 200 sq ft	\$59 + State Surcharge**
	Addition/Repair/Remodel	Valuation (1997 UBC Table A-1) + SSC
	Basement Finish	Valuation (1997 UBC Table A-1) + SSC
	Residential	Valuation (1997 UBC Table A-1) + SSC
	Commercial	Valuation (1997 UBC Table A-1) + SSC
	Deck	Valuation (1997 UBC Table A-1) + SSC
	Demo - Commercial	\$249 + State Surcharge**
	Demo - Residential	\$149 + State Surcharge**
	Garage	Valuation (1997 UBC Table A-1) + SSC
	Manufactured Home Installation	\$399 + State Surcharge**
	Retaining walls over 4 feet	Valuation (1997 UBC Table A-1) + SSC
	Building Moving Permit 201 sq ft to 800 sq ft	\$99 + State Surcharge**
	Building Moving Permit 801 sq ft and up	\$299 + State Surcharge**
	Pre-fabricated Single Family	\$499 (foundation; plan review and surcharge based on sq. foot valuation)
<b>Residential</b>		
Re-Roof	\$84 + State Surcharge**	
Re-Side	\$64 + State Surcharge**	
Overhead garage door replacement	\$64 + State Surcharge**	
Windows/doors	\$64 + State Surcharge**	
Any combination windows, siding, roofing, doors	\$124 + State Surcharge**	
<b>Commercial</b>		
Re-roof	\$149 + State Surcharge**	
Re-Side	\$149 + State Surcharge**	
Windows/doors	\$149 + State Surcharge**	

<b>Plumbing</b>	<b>Any combination windows, siding, roofing</b>	<b>\$199 + State Surcharge**</b>
	All Commercial Work	1.5% up to a valuation of \$10000, 1% for any valuation over \$10000. Minimum fee is \$59 + State Surcharge**
	New Residential	\$149 + State Surcharge**
	<b>Residential Repairs, Remodels or Replacement</b>	<b>\$59 + State Surcharge**</b>
<b>Water/Waste Water</b>	<b>Water Meters</b>	
	5/8" Meter	\$273.24
	1" Meter	\$312.55
	1-1/2" Meter	\$601.51
	2" Meter	\$2,295.00
	3" Meter	\$2,760.00
	4" Meter	\$3,007.00
	<b>Water Service Access</b>	
	Residential	\$3,000
	Commercial	\$4,500
	<b>Sewer Service Access</b>	
	Residential	\$3,000
	Commercial	\$4,500
<b>Mechanical</b>	Commercial	1.5% up to a valuation of \$10000, 1% for any valuation over \$10000. Minimum fee is \$59 + State Surcharge**
	New Residential Construction	\$149 + State Surcharge**
	<b>Residential Repairs, Remodels, or Replacement</b>	<b>\$59 + State Surcharge**</b>

**Refunds and Surcharges**

**\*Permit Refund Policy** - (All requests for refunds shall be made in writing to the Building Official with justifiable cause demonstrated. Refunds shall be repaid only to the original permit applicant.)

**A) Cancelled before issue or expired application:** Once a building permit application has been accepted by City staff, the applicant shall be required to pay 100% of the plan review fee plus any applicable state surcharges as determined above for plan review services and/or processing services, whether or not the permit has been issued.

**B) Cancelled after issue:** The Building Official may authorize refunding of not more than 80% of the issued permit fee when no work has been commenced under a permit issued in accordance with the Minnesota State Building Code. The amount of fees that are retained shall cover all expenses incurred for services that were actually provided at the expense of the City of Le Sueur. Fees Collected for plan review shall not be refunded.

**C) Expired, Revoked, Suspended or Invalid after issue:** Fees shall not be refunded on permits that are expired, revoked, suspended, or invalid as defined by Minnesota State Building Code.

**D) Fraudulent applications:** Fees shall not be refunded if it is found that an application was fraudulently filled out.

**\*\*Building Permit State Surcharge:** Applicable State Surcharge as set by the State of Minnesota Statute 326B.148 and applied to permits as required by MN Statute 326B.148.

## Building Permit Valuation

*\*Extracted from the 1997 Uniform Building Code Table No. 1-A - Building Permit Fees*

Total Valuation Based Off Labor and Material <i>*Does not include state surcharge</i>	Fee
\$1.00 to \$500.00	\$30.00
\$501.00 to \$2000.00	\$30.00 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2001.00 to 25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,00.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,000.00 to \$1,000,000.00	\$3233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00

\$1,000,001.00 and up

\$5608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00 or fraction thereof

<b>Other Inspections/Fees</b>	Inspections outside of normal business hours	\$50.00 per hour*
	Inspections for which no fee is specifically indicated (minimum charge - one-half-hour)	\$50.00 per hour*
	Additional plan review required by changes, additions, or revisions to plans	\$50.00 per hour*
	For use of outside consultants for plan checking and inspections, or both	Actual costs**

\*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

\*\*Actual costs include administrative and overhead costs.

### 2019 Rental Regulation Fee Schedule

Fee Type	Fee Description	Fee
<b>Rental license Fees</b>	Rental license fees are calculated for a term of 3 years, any license issued for terms less than 3 years will be prorated accordingly.	\$75.00 for 1-3 units, \$25.00 each additional unit for a term of 3 years.
<b>Rental Re-Inspection Fee</b>	Re-Inspection fees will be charged to any property owner who fails to show up for a scheduled inspection. Re-Inspection fees will also be charged for each inspection required in excess of the first 2 inspections during one rental license term.	\$50.00
<b>Renting without a license</b>	Any rental unit found to be rented without a current rental license will be subject to a fine.	Up to double the rental license fee per unit.
<b>Rental License Reinstatement</b>	Any rental license that is suspended or revoked is subject to a reinstatement fee before the license can be reinstated.	Up to double the rental license fee per unit.
<b>Rental License Transfer Fee</b>	Any rental license that is transferred to a new owner shall be subject to a transfer fee and reinspection of transferred units.	Half of the rental license fee per unit.

