



Meeting Agenda  
January 14, 2019 (7:00PM)  
Please call 507-479-3219 if you are unable to attend

- I. Call meeting to order**
- II. Oath of Office – Victor Schwartz and Denise Schuft**
- III. Election of Officers**
  1. President
  2. Vice President
  3. Secretary
- IV. Agendas & Minutes**
  1. Consider 1/14/2019 Agenda
  2. Consider 11/5/2018 Minutes
- V. Bills and Communications:**
  - A. RLF Fund Balance: \$509.04 (as of 1/8/2019)
- VI. Monthly Reports/Updates:**
  1. Mayor's report
  2. Council Liaison report
    - i. Mark Wentzlaff
    - ii. Diane Brown
- VII. Unfinished business:**
  1. Update on Green Isle Refrigerated Warehouse MIF application
- VIII. New Business:**
  1. 2019 Goals and Objectives
  2. Discussion on business interest in Industrial Park
  3. Sibley County Business Expo
  4. Succession Planning Event with University of Minnesota Extension– February 8, 2019
  5. Discussion on Green Isle Community School Child Care Center
- IX. Board and Director Comments**
- X. Adjournment**



## OFFICIAL OATH

State of Minnesota  
County of Sibley

I, **Victor Schwartz**, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Minnesota, and that I will faithfully discharge the duties of the office of Economic Development Commissioner of the City of Green Isle, Minnesota, to the best of my judgment and ability, so help me God.

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Economic Development Authority Commissioner

Subscribed and sworn to before me this 14<sup>th</sup> day of January 2019.

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Economic Development Authority Director



## OFFICIAL OATH

State of Minnesota  
County of Sibley

I, **Denise Schuft**, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Minnesota, and that I will faithfully discharge the duties of the office of Economic Development Commissioner of the City of Green Isle, Minnesota, to the best of my judgment and ability, so help me God.

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Economic Development Authority Commissioner

Subscribed and sworn to before me this 14<sup>th</sup> day of January 2019.

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Economic Development Authority Director



**November 5, 2018 7:00PM**

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**I. Call meeting to order**

**Members present:** Mark Wentzlaff (Vice President), Scott Vos, Jason Mackenthun, Diane Brown, Mark Miller

**Members absent:** none

**Staff present:** Amy Newsom (EDA Director)

**Staff absent:** None

**Guests present:** Mayor Joe Kreger

**II. Agendas & Minutes**

1. Consider 11/5/2018 Agenda
2. Consider 10/1/2018 Minutes – Motion by Brown, second by Miller to approve the minutes and agenda. Motion carried.

**III. Bills and Communications:**

- A. Fund Balances: \$173.69
- B. Reports – RLF payments due 18<sup>th</sup> of the month
  - a. Newsom presented the payments schedule from CornerStone State Bank.

**IV. Monthly Reports/Updates:**

1. Mayor's report
  - a. 90% of Christmas lights are installed.
  - b. 105 Henry sold.
  - c. 380 Lake Erin breaking ground this week.
2. Council Liaison report

- a. Mark Wentzlaff
  - i. None
- b. Diane Brown
  - i. Brown reported that Nokomis solar garden is moving forward. The credits will be given to GI Community School.

**V. Unfinished business:**

- 1. Final review of economic profile, recommendation to Council
  - a. EDA requested some minor changes to the profile. Motion by Brown and second by Mackenthun to move to Council. Motion carried.
- 2. Update on Green Isle Refrigerated Warehouse Public Hearing/MIF application
  - a. Newsom provided an update on the public hearings that were held on October 9<sup>th</sup> and 23<sup>rd</sup>. Newsom is still waiting on several documents to submit the MIF application.

**VI. New Business**

- 1. Recommendation to Council on Green Isle Refrigerated Warehouse purchase agreement
  - a. The Economic Development Board reviewed the purchase agreement noting several changes. Newsom will follow up with Allen Smith and Attorney Arneson. Motion by Miller to approve the purchase agreement with changes, second by Brown. Motion carried, Vos abstained.
  - b. The Economic Development Board reviewed the development agreement noting several changes. Newsom will follow up with Allen Smith and City Attorney Arneson. Motion by Mackenthun to approve the development agreement with changes, second by Brown. Motion carried, Vos abstained.

**VII. Adjournment**

- 1. At 8:08PM motion by Brown and second by Vos to adjourn. Motion carried.



## 2019 Goals and Objectives

- ~~a. Create/use an EDA bank account~~
- b.a. \_\_\_\_\_ Attract businesses to Green Isle (ongoing)
- e.b. \_\_\_\_\_ Promote the City of Green Isle (ongoing)
- ~~d. Complete an economic profile~~
- ~~e. Create a City of Green Isle Facebook page~~
- f.c. Identify areas of need/improvement in the community



# 4TH ANNUAL SIBLEY COUNTY COMMUNITY & BUSINESS EXPO *LIVE AND WORK IN SIBLEY COUNTY*

**Monday, April 22nd**  
**Sibley East Elementary Commons**  
**625 Harvey Drive, Gaylord, MN 55334**  
**Hours: 4:00 PM to 7:00 PM**

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Company/Org: \_\_\_\_\_ Type of Business: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Email Address (required): \_\_\_\_\_

Electricity will be available on a first come basis, do you need electricity? YES NO

Bring your own table and chairs @ \$30 each (must have rubber feet)	\$ _____
8-foot rectangle table and two folding chairs @ \$60 each	\$ _____
Table linens @ \$15 each	\$ _____
<b>Total Amount DUE</b>	<b>\$ _____</b>

**All organizations will pay the same price for a table at the Expo.**

Booth set-up time will be from 3:00 to 4:00 PM on Monday April 22nd and items must be removed by 8:00 PM.  
*Vendors are encouraged to offer their own door prizes or have demonstrations of their products or services.*

Sand/pebbles/confetti is not allowed and ABSOLUTELY NO Duct, packing or scotch tape!! (Only painters or electrical tape may be used.) No refunds will be given.



### **Registration Deadline – Monday, April 8th**



Payment is due to Sibley County by the deadline to be in the EXPO  
Community Development  
communitydevelopment@co.sibley.mn.us  
400 Court Avenue, PO Box 256  
Gaylord, MN 55334  
507-237-4117

**Food vendors are required to submit a copy of their insurance and State of Minnesota Health Department License; this license must also be displayed at your booth on the day of the event.**



A silver tsunami of baby boomer retirements will sweep the nation in the coming years. Sixty percent of current small business owners were born before 1964, and during the next 17 years, a baby boomer business owner will turn 65 every 57 seconds.

Rural communities are especially concerned about retiring baby boomers who plan to sell their businesses. The health of small businesses is critical to rural economies. They not only provide jobs, but also important goods and services needed for rural quality of life.

Beyond economic contribution, small businesses also play a crucial role in the civic and philanthropic life of rural communities. For small business owners in rural areas, the community is not just where they conduct business — it is also their home. The economic and civic structure of the community benefits from their success.

In 2016, The University of Minnesota Extension studied how small rural communities will keep businesses as a massive generational transfer of ownership and leadership occurs. They conducted their research to help communities understand what they can do to help businesses transfer successfully.

**On Friday February 8th, Extension will present the insights gleaned from their research and highlight some actions that community leaders can undertake to support successful business transitions in their town.**

Sibley County Community Development along with the University of Minnesota Extension and Small Business Development Center of Mankato will be hosting a Succession Planning event for Community Leaders such as Council Members, EDA Members, Planning and Zoning, and other community boards on:

- **Friday, February 8, 2019 from 11AM—1PM at the Sibley County Service Center in the Sibley Room, 111 8th Street, Gaylord, MN 55334.**

This event is free of charge, but we ask that you please register. For more information or to register for this event please contact Amy Newsom at 507-237-4117 or [CommunityDevelopment@co.sibley.mn.us](mailto:CommunityDevelopment@co.sibley.mn.us)